

Board meeting August 19, 2003

Call to order at 7:06

Members present: Mary Alice Smith, Mark Vissman, Coles Mallory, Peter Schoenbucher, Miki Olsen, Sally Hanchett, Piper Padillia, Tom Bandoni, Charlie Beckers, Michael Larkin. Also present was Minister, Amy Freedman.

Tom Bandoni agreed to be the process observer.

Mary Alice began the meeting with a suggestion that the structure of the board meeting will need to change to keep forward movement for Channing's strategic plan and big picture goals. Committee reports will need to be circulated in advance of the meeting so time can be spent on specific challenges.

A motion to approve the minutes from the July meeting was made by Charlie Beckers with a second by Sally Hanchett. The minutes were approved unanimously.

Treasurer Peter Schoenbucher gave a detailed finance report. The finance committee meets frequently to discuss financial statements, concerns and procedural issues for our growing church. Peter informed us of the success he achieved with Channing's city tax assessment. New accounting software is being installed; the membership software is in use. Peter recommends that more people become familiar with the software in use. The financial statements will have a new look; it will combine all funds, including endowment. Each area of the income statement was reviewed, questions were answered, and detailed explanations were given to issues.

Coles brought to the board's attention the very pressing needs of the property committee and the shortfall in the money expected for the 2003 year. After some discussion this issue was referred to the finance committee for clarification.

The Braman Estate bequest was recommended for the sanctuary roof, which continues to leak. Continued leaks will result in the loss of the detailed ceiling work inside the church. Holly Grosvenor will lead this project.

Mary Alice shared the endowment report, which she received from Tad Elmer.

Mary Alice read a request from the caregiving committee concerning raising funds for food, flowers, cards and supermarket gift certificates for members in crisis. Tom Bandoni made the motion that stated: The Caregiving Committee is allowed to accept a special offering at the September 2003 in-gathering service. These funds will be used within our Church community and at the discretion of the minister and the head of the caregiving committee.

Mark Vissman made the second, the motion carried.

Committee Reports:

Mark Vissman asked for members to consider hosting a coffee hour.

Coles Mallory made a motion for permission to make the bathrooms unisex, Michael Larkin seconds, the motion passed.

Tom Bandoni requested the property committee's financial questions be on the September agenda. The finance Committee will work on this issue.

Process observer suggests we start earlier for the checking in portion of the meeting.

A motion to adjourn the meeting was made by Peter Schoenbucher, Charlie Beckers seconds, and the meeting was adjourned at 9:15.