



# Channing Memorial Church

Governing Board 2006 – 2007  
The Year of Decision!



Meeting Agenda  
May 8<sup>th</sup>, 2007, 7 PM – 9 PM, Channing House

- Technology:** *The creation of tools or artifacts to achieve a specific purpose.*  
**Science:** *Theoretical explanation of physical phenomena, through the use of fundamental mathematics or empirically derived data.*  
**Engineering:** *The application of scientific theory to the process of creating technology, with the purpose of predicting the characteristics and performance of a technology before it is built.*

*L. D. Ferreiro, Ships and Science: The Birth of Naval Architecture in the Scientific Revolution, 1600-1800*

- I. Check-in (15 min).
- II. Chalice Lighting and Spiritual Reflection (5 min).
- III. Appointment of Process Observer (1 min). *Tom Beall*
- IV. Approval of Minutes (4 min). *Lissa Fernandez*
- V. Current Business (50 min).
  - A. Minister’s Report (10 min). *Rev. Amy Freedman*
    - 1. Unsung UU Recipient Selection.
    - 2. UUA Association Sunday Collection.
  - B. Treasurer’s Report (10 min). *Dave Banister*
  - C. Canvass Update (5 min). *Holly Grosvenor*
  - D. Review and Approval of FY 2007 – 2008 Budget (15 min). *Richard Webb*
  - E. Property Committee Issues (10 min). *Dennis Greene*
- VI. Planning Session (40 min).
  - A. Green Sanctuary Initiative (15 min). *Beth Milham*
  - B. Year of Decision Update (5 min). *Tom Beall*
  - C. Annual Meeting Agenda and Planning (10 min). *Tom Beall*
  - D. Fall Fundraiser (10 min). *All*
- VII. Evaluation of Meeting and Adjournment (5 min). *Process Observer*

*Upcoming Events:*

- 1. Year of Decision Focus Discussion #4. 10 May
- 2. Annual Meeting. 23 May

**Minutes of the Governing Board Meeting of Channing Memorial Church  
April 10, 2007**

**Attendance:** Nancy Caswell, Kelly Bailey, Rev. Amy Freedman, Lissa Fernandez, Tom Beall, Don Mallinson, Barbara Russell-Willett, Maryellen Doherty, Dave Banister, Richard Webb, Anna Smith, Bill Hawkins, John Burnham, Marsha Francis, Barbara Richter (guest)

**Approval of the March Minutes:** Nancy moved that the minutes be approved. John seconded the motion which passed.

**Current Business**

**Minister's Report** – Rev. Amy reported that her Sabbatical was fabulous and provided her with the opportunity to step back from her ministerial duties, read, write, take yoga, attend lectures, and take day trips. Amy will share photos and stories of her Sabbatical on Sunday after the service. Amy reminded us that the Crop Walk is being held on April 28.

**Presentation of the Channing Painting**

The Rev. Carl Scovel would like to donate a portrait of Rev. William Ellery Channing to a church that bears Channing's name provided that it be displayed in a place where it can be viewed by the congregation. The painting has been offered to our congregation. Richard moved that, "We accept the portrait of William Ellery Channing and display it in a prominent place with the understanding that if we no longer want the portrait or no longer function as a congregation, the portrait will be given to the Harvard Divinity School." Marsha seconded the motion and it passed.

**Treasurer's Report**

Dave reported that Church Community Housing Corporation paid off the balance of the \$20,000 note and that the money which we received has been added to the endowment fund. The need for a new microphone in the sanctuary was discussed. The choir may make a donation towards its purchase. Clarification was offered regarding funds raised or collected as Friends of the Sanctuary funds. These monies can be used for unbudgeted sanctuary projects.

**Tax Credit Update**

Richard happily reported that all of the tax credits have been sold at a 5% discount. The proceeds, \$45,219 will be used to repay the Endowment and the Margit Baum funds with the surplus of approximately \$8,000 being added to the property budget. A heartfelt thanks was extended to Richard Webb and Holly Grosvenor for all of their efforts in securing this income for Channing Church.

**Canvass Update**

The canvass is moving forward with encouraging results. To date approximately \$160,500 has been pledged with \$4,500 needed to meet the pledge goal. Bill is hopeful that the goal will be met. The success of the canvass is credited to a well organized committee with personal one on one canvassing that included the opportunity for meaningful conversation and feedback.

## **Planning Session**

### **Review and Discussion of FY07/08 Budget**

Richard reported that concerns regarding the budgeting process were raised at the most recent Finance Committee meeting. A strong feeling exists that there needs to be more specificity in the budget and more transparency in terms of how contracted property repair funds are expended. Richard suggested that the time has come to draft two budgets- one to cover operating expenses and the other to cover capital expenses. The Board endorsed this idea and the Finance and Property Committees will review budget requirements for next year, make any needed adjustments, and prepare revised budgets for Board review and approval at the May meeting.

Barbara Richter addressed the Board and shared her perceptions and concerns regarding the operational loss of \$12,000 caused by the loss of Sea Rangers as a Parish Hall tenant. She objected to the Board's decision to not re-rent the parish hall and its desire to cover this shortfall by requesting a loan rather than by finding additional funding or reducing the budget. Various Board members provided Barbara with more information regarding the lease situation and referred to the minutes of the March meeting to emphasize the fact that future budget shortfalls caused by the loss of a Parish Hall tenant must be accounted for within the budget. It was decided that the Board needs to communicate the rationale for this decision more fully to the congregation.

### **Year of Decision Update**

We discussed the common themes that emerged from the third focus discussion of the "Year of Decision" process and our final steps as we move towards crafting our vision. Focus Discussion 4 will be held on May 10, 2007.

### **Annual Meeting Agenda and Planning**

The agenda for the Annual Meeting was formalized. Members will vote on the vision statement, the budget, and on the proposed slate of officers and committee chairs. The Unsung UU Award will be presented.

### **Fall Fundraiser**

The idea of conducting the service auction in the Fall was discussed. Amy wondered if a "Bed and Breakfast" fundraiser with a UU component might be viable. It might be ideal if this coincided with the Newport International Film Festival in June. Anna said that she would discuss how involved the Fellowship Committee might be willing to become in the planning of these events.

The meeting adjourned at 9:05

Respectfully submitted:

Lissa Fernandez

## **Minister's Report**

Rev. Amy B. Freedman  
Channing Memorial Church

This report covers the period of April 10-May 8, 2007

### **Administration**

I have begun the search for our new Church Administrator. Krista Lewis will be leaving for New Orleans in mid-June. If all goes well, we will have a training period beginning June 5th, 2007. There will be an abbreviated work schedule in July, 2007. Beginning July 23, our new Church Office Hours will be Monday- Friday, 9:00AM- 1:00PM.

### **Annual Meeting**

Wednesday, May 23, 6:30PM, Parish Hall, Dessert Potluck

\*Please submit all committee reports to the church office by May 15<sup>th</sup>.

### **Association Sunday**

On Sunday, October 14<sup>th</sup>, a thousand Unitarian Universalist congregations will celebrate Association Sunday. We have been asked to participate in this special service dedicated to the UUA's comprehensive campaign to grow our faith. The UUA is asking congregations to have a special collection in support of this effort. I request Board approval for this special collection.

### **Building Your Own Theology- Ethics**

There are nine participants in the Ethics class. As leaders, Chris Yalanis and I offer an interesting balance of the philosophical and spiritual considerations related to personal decision-making. We have been discussing case studies and challenging ourselves to think rationally about moral issues.

### **Clergy Corner**

My submission to the May 12-13 Newport Daily News focused on Julia Ward Howe, the founder of Mother's Day.

### **Coming of Age**

On Sunday, May 6<sup>th</sup>, eight of our 14 and 15 year olds shared their statements of belief and their experiences in our Coming of Age (COA) program. The 2007 class included: Ana Bitto, Sophie Burnham, Joanna Grocott, Micah Kittel, Christiana Kittel, Sarah Swift, Katrina Thorson, and Ben Willet. The program was led by Jane Bitto and Tracey Sutton. Each youth is also supported by an adult mentor from our community: Sondra Gold, Sally Hanchett, Herk (George) Herchenroether, Alison Kates, George Kates, Donna O'Neill, Marsha Snider, and Mohini Yalanis. During the service, the youth presented funds raised through their community service project to Charlotte Hunter of Little Friends Ministry to benefit school children in Tanzania. We should be very proud of our youth and our program!

### **Membership**

Following the Coming of Age Service, four new members joined Channing Church:

Tracey Sutton  
Sophie Burnham  
Sarah Swift  
Ben Willet

Our newcomer orientation, UU101 will be held on Saturday, May 12, 9-Noon. New members will be welcomed on Sunday, June 10<sup>th</sup>.

### **Religious Education**

Halcyon and I attended the Ballou Channing District Minister-DRE meeting on April 26<sup>th</sup> in Sharon, MA. As well as a gathering of colleagues, Val Tutson led a storytelling workshop.

### **Rites of Passage**

Saturday, April 21, 4:00PM, Child Blessing Ceremony for Greta Elizabeth Roche, daughter of Sarah and Shane Roche.

### **Small Group Ministry**

On Thursday, May 31 at 6:00PM, there will be a Small Group Ministry Celebration in the Parish Hall. Everyone who has participated in a small group this year and their partners are invited to this potluck dinner.

### **Step It Up!**

Kudos to Beth Milham, Susan Adie and Kelly Kittel for organizing such a successful event on Easton's Beach! The joint effort between Channing Church and Portsmouth United Methodist Church was part of a nationwide demonstration calling for Congress to pass legislation to cut carbon emissions by 80% by 2050 in order to stave off the catastrophic effects of global warming. It was good to see members of our local community coming together on this important and timely issue. This is a great start to our environmental networking. Check out the U-Tube video posted on my blog: <http://clergycorner.blogspot.com/>

### **Vision**

Members and friends are encouraged to attend our fourth and final Focus Discussion in which the congregation will craft our Vision statement. The session begins at 6:00 PM in the Parish Hall. Childcare will be provided. Please bring a dessert to share.

### **Worship**

Sunday, April 15, *Making Growth a Habit*  
Sunday, April 22, *Why Are We Playing God?* Earth Sunday  
Sunday, April 29, *Moving Forward Together*  
Sunday, May 6, *Journeys of Faith*, Coming of Age



## Unsung UU Award Recipients

Channing Memorial Church

**Robert Hawthorne, 1982 & 1989**

**Earl Schwass**

**Ruth Jernigan**

**Barbara Richter, 1985**

**Beth Milham, 1986**

**Charlotte Dutra, 1990**

**Edna Sherman, 1990**

**Frances Holt, 1990**

**Joy Benson, 1992**

**Russ Milham**

**Christine Rosa, 1995**

**Patrick Padillia, 1997**

**Maryellen Doherty, 1998**

**Luis Mendez, 1999**

**June Wing, 2000**

**William Peresta, 2002**

**Lee Tolman, 2003**

**Marilyn Murphy, 2004**

**Mark and Dorothy Vissman, 2005**

**Christine Bandoni, 2006**

**Jim Freess, 2006**

## UUA Association Sunday

-----Original Message-----

From: Cherisse Haakonsen [<mailto:CHaakonsen@uua.org>]

Sent: Monday, April 23, 2007 11:40 AM

Subject: Association Sunday

Please join us by participating in this special service dedicated to the UUA's comprehensive campaign to grow our faith. Now is the Time.

Why grow?

Why now?

What is Association Sunday?

How do we participate?

For answers to these and other questions, please visit the UUA website  
<<http://www.uua.org/giving/associationsunday/16299.shtml>>

Register for Association Sunday

<[http://www.swardlick.com/client\\_review/UUA/register\\_form](http://www.swardlick.com/client_review/UUA/register_form)>

For more information, please contact Cherisse Haakonsen:  
chaakonsen@uua.org | 617-948-6544

## **Treasurer's Report**

Here is the report for tonights board meeting. This report is full of information. Budget proposal for next year, Capital budget proposal for next year, and YTD updates.

YTD income and expense report- Everything seems to be in order, we have had some overages in some areas and lower than expected expenses in others. Im optimistic the budget will balance net net by fiscal year end if we collect our pledges.

Pledges currently running around \$118,000 of \$136,500 net projected. We still have 7 weeks left to collect.

The 2007-08 budget recommendation is also attached. We will recommend this for approval this evening, as the Finance Committee unanimously voted to accept and recommend this budget.

The balance sheet reflects the pay-off of the Baum and Endowment fund notes left over. We used the tax credit proceeds to pay with interest the \$36,000 due. This leaves about \$7,700 in tax credit dollars to be applied to the Capital Budget for next year.

The \$82,000 capital expense budget is also attached, as approved by the Finance Committee last night.

Cheers

Dave

Balance Sheet, May 2007

5/7/2007

**ASSETS**

**CASH**

Channing Checking	3825	
Channing Money Market	<u>2922</u>	
Smith Barney Cash Equivalents	<u>44299</u>	
		<b><u>51046</u></b>

**Restricted**

Margit Baum Funds	184140	
Arthur Barrows Steeple Funds	114163	
Smith Barney Grant Cash Equiv.	258397	

Total Restricted Cash **556700**

**INVESTMENTS**

Restricted Endowment Funds 161517

**Channing House Improvements** 120000

**TOTAL ASSETS** **889263**

**LIABILITIES**

**Retained Earnings**

Property Repair Reserves	7667	
Rent Deposits	3250	
Caregiving	692	
Choir Fund	1390	
Soup Kitch	2534	
Publicity Fund	173	
Hymnal Fund	95	
Grant Funds Interest Income	5092	
Steeple Fund	1000	

Friends of Sanctuary	2705	
Fellowship fund	356	
Misc Reserves	0	
Book Sales	<u>291</u>	
<b>Total Restricted Liabilities</b>		<b><u>25245</u></b>

**Long Term Liabilities**

<u>Channing House Loan (Bank Newport)</u>		119659
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**TOTAL LIABILITIES and LT DEBT** **144904**

FY Surplus YTD		17000
Estimated Church Reserves		9142

**Restricted Funds**

Margit Baum Funds	184140	
Arthur Barrows Steeple Fund	114163	
Mcbean Grant Funds	69240	
Prince Grant Funds	66920	
Van Beuren Grant Funds	50000	
Champlin Grant Funds	72237	
Endowment	<u>161517</u>	

Total Restricted Funds		<u>718217</u>
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Total Liabilities and Equity		<b><u>889263</u></b>
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05/04/07

Accrual Basis

**Channing Memorial Church**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2006 through May 4, 2007

	Jul 1, '06 - May 4, 07	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 - Oper. Income			
4001 - Pledges - Cash	93,291.00	129,500.00	-36,209.00
4002 - Pledges - Stock	14,887.32	7,000.00	7,887.32
4003 - Donations-Sunday Collections	11,313.16	9,000.00	2,313.16
4004 - Donations-All Other	2,325.20	4,500.00	-2,174.80
4005 - Donations-Christmas	2,910.00		
4006 - Fund Raising	13,692.00	12,000.00	1,692.00
4009 - Interest Income	1,357.83	1,500.00	-142.17
4013 - Late 05-06 pledges	3,735.00		
4000 - Oper. Income - Other	5,282.50		
<b>Total 4000 - Oper. Income</b>	<b>148,774.01</b>	<b>163,500.00</b>	<b>-14,725.99</b>
4010 - Endowment Income			
4011 - CCHC Mtge Interest	896.40	1,300.00	-403.60
4012 - Interest & Dividends	4,000.00	4,000.00	0.00
<b>Total 4010 - Endowment Income</b>	<b>4,896.40</b>	<b>5,300.00</b>	<b>-403.60</b>
4020 - Rental Income			
4021 - CH Apt-2nd Fl	15,000.00	18,000.00	-3,000.00
4023 - CH-Office-Correia Law Office	7,000.00	8,400.00	-1,400.00
4024 - PH-2nd Fl	11,160.00	13,200.00	-2,050.00
4025 - PH-Daycare- Nelson's Nursery Sc	8,413.56	12,000.00	-3,586.44
4026 - PH-Other Rentals	160.00	250.00	-100.00
4027 - Sanctuary-Weddings	9,160.00	15,000.00	-5,850.00
4028 - Sanctuary-Other	417.50		
4029 - Rental Vacancy Allowance	0.00	-4,300.00	4,300.00
<b>Total 4020 - Rental Income</b>	<b>51,281.06</b>	<b>62,550.00</b>	<b>-11,268.94</b>
<b>Total Income</b>	<b>204,951.47</b>	<b>231,360.00</b>	<b>-26,398.53</b>
<b>Expense</b>			
6000 - Admin. Exp.			
6001 - Secretary	7,066.18	10,218.00	-3,181.82
6002 - Telephone	1,087.74	1,320.00	-232.26
6003 - Postage	1,223.89	1,700.00	-476.11
6004 - Office Supplies	1,890.14	2,400.00	-509.86
6005 - Copier	2,194.79	2,150.00	44.79
6006 - Fidelity Bond	102.00	110.00	-8.00
6007 - Payroll Taxes	3,974.52		
6008 - Payroll Expenses-Paychex	1,066.00	2,000.00	-934.00
6100 - workers comp insurance	0.00	1,200.00	-1,200.00
6000 - Admin. Exp. - Other	9.00		
<b>Total 6000 - Admin. Exp.</b>	<b>18,604.26</b>	<b>21,098.00</b>	<b>-2,493.74</b>

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05/04/07

Accrual Basis

**Channing Memorial Church**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2006 through May 4, 2007

	Jul 1, '06 - May 4, 07	Budget	\$ Over Budget
6010 · Minister's Exp.			
6011 · Salary	29,811.07	35,000.00	-5,188.93
6012 · Housing Allowance	18,410.00	22,082.00	-3,682.00
6013 · Health Insurance	3,273.00	3,912.00	-639.00
6014 · Dental/Disability	842.40	960.00	-117.60
6015 · Profess'l Exp	2,205.21	3,500.00	-1,294.79
6016 · Minister Pension Contribution	0.00	7,436.00	-7,436.00
6017 · SUPPLIES-MINISTER-SERVICES	89.49	100.00	-10.51
6018 · Sabbatical Reserve	0.00	1,200.00	-1,200.00
6019 · Committee on Ministry	0.00	0.00	0.00
6107 · Special Services	175.00	2,000.00	-1,825.00
<b>Total 6010 · Minister's Exp.</b>	<b>54,806.17</b>	<b>76,200.00</b>	<b>-21,393.83</b>
6020 · RE			
6021 · RE Director Salary	7,388.00	10,000.00	-2,612.00
6022 · RE Supplies	932.33	1,400.00	-467.67
6023 · Prof'l Devel.	0.00	100.00	-100.00
6024 · Youth Group Dir.	1,500.00	1,500.00	0.00
6025 · Summer Program	915.00	900.00	15.00
6026 · Youth Group Exp	0.00	500.00	-500.00
6027 · OWL/COA	425.00	1,000.00	-575.00
6029 · Childcare	1,065.00	900.00	165.00
<b>Total 6020 · RE</b>	<b>12,225.33</b>	<b>16,300.00</b>	<b>-4,074.67</b>
6030 · Music			
6031 · Organist/Choir Dir Salary	11,087.60	11,210.00	-142.40
6032 · Special Music	1,075.00	1,975.00	-900.00
6033 · Piano Tuning	0.00	160.00	-160.00
6034 · Music Supplies	325.84	500.00	-174.16
<b>Total 6030 · Music</b>	<b>12,468.44</b>	<b>13,845.00</b>	<b>-1,376.56</b>
6040 · Committees			
6041 · Social Action	25.00	0.00	25.00
6042 · James Luther Adams	0.00	150.00	-150.00
6043 · Publicity	1,445.50	1,500.00	-54.50
6044 · Fellowship-Income	0.00	0.00	0.00
6045 · Fellowship-Expenses	0.00	300.00	-300.00
6046 · Membership	240.58	550.00	-309.44
6047 · Canvass	930.03	750.00	180.03
6048 · Adult RE	105.97	200.00	-94.03
6049 · Worship	0.00	0.00	0.00
<b>Total 6040 · Committees</b>	<b>2,747.06</b>	<b>3,460.00</b>	<b>-702.94</b>
6050 · Denominational			
6051 · UUA APF	5,000.00	5,000.00	0.00
6052 · Ballou District	3,026.00	2,472.00	554.00
<b>Total 6050 · Denominational</b>	<b>8,026.00</b>	<b>7,472.00</b>	<b>554.00</b>

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05/04/07

Accrual Basis

**Channing Memorial Church**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2006 through May 4, 2007

	Jul 1, '06 - May 4, 07	Budget	\$ Over Budget
6060 - Property Exp			
6061 - Sexton Salary	8,129.31	9,896.00	-1,766.69
6062 - Supplies	5,780.17	6,000.00	-219.83
6063 - Contracted Repairs	31,314.39	20,700.00	10,614.39
6064 - Fire Alarm	460.00	425.00	25.00
6065 - Insurance	6,701.00	6,700.00	1.00
6066 - Boiler's Service Contract	339.30	400.00	-60.70
6067 - Property Taxes	4,712.24	7,000.00	-2,287.76
6069 - Advertising	0.00	100.00	-100.00
6070 - Utilities			
6071 - Electricity	2,382.39	4,000.00	-1,617.61
6072 - Water	1,376.21	2,000.00	-623.79
6073 - Gas	2,793.37	5,000.00	-2,216.63
6074 - Heating Oil	6,833.19	10,000.00	-3,166.81
Total 6070 - Utilities	13,375.16	21,000.00	-7,624.84
6075 - Property Management	2,408.00	3,000.00	-592.00
Total 6060 - Property Exp	73,209.57	75,221.00	-2,011.43
Total Expense	182,088.83	213,586.00	-31,497.17
Net Ordinary Income	22,864.64	17,764.00	5,100.64
Other Income/Expense			
Other Expense			
6080 - Other Expenses			
6082 - Bank Newport Loan Payments	13,576.90	16,300.00	-2,723.10
6080 - Other Expenses - Other	3,343.31		
Total 6080 - Other Expenses	16,920.21	16,300.00	620.21
Total Other Expense	16,920.21	16,300.00	620.21
Net Other Income	-16,920.21	-16,300.00	-620.21
Net Income	5,944.43	1,464.00	4,480.43

## FY 2007 – 2008 Operating Budget

	FY 05/06 BUDGET	FY 05/06 PROJECTED	FY 06/07 BUDGET	FY 07/08 Budget	NOTES
<b>INCOME</b>					
<u>Operations</u>					
Pledges	123,600	123,600	<b>131,670</b>	<b>160,500</b>	<u><b>(95% of 169k estimate)</b></u>
Loose Collections	9,000	9,500	9,000	12,000	
Donations	4,500	5,000	4,500	5,000	
Fund Raising	4,500	2,400	12,000	12,000	
Interest	500	1,380	1,500	2,000	
Total Operations	142,100	141,880	158,670		
<u>Endowment</u>					
CCHC Mortgage	1,300	1,300	1,300	0	
Interest and Dividends	3,000	3,000	<b>4,000</b>	6,500	<u><b>increase to 6500 from 5000</b></u>
Total Endowment	4,300	4,300	5,300		
<u>Rents</u>					
CH Apartment #1	16,800	17,300	18,000	18,000	
CH Apartment #2	1,900	1,600	0		
CH Office	11,400	9,000	8,400	8,400	
PH Apartment	14,400	10,300	13,200	13,800	
Day Care	9,600	12,000	12,000	0	
Parish Hall	750	250	250	250	
Sanctuary Rental	13,000	13,500	15,000	15,000	
Vacancy Allowance	(5,200)	(3,100)	(4,300)	<b>(3,000)</b>	
Total Rents	62,650	60,850	62,550	52,450	
<b>Total Income</b>	<b>209,050</b>	<b>207,030</b>	<b>226,520</b>	<b>250,450</b>	
<b>EXPENSES</b>					

Administration

Secretary	9,825	9,825	9,825	15,000
Telephone	2,350	1,950	1,320	1,400
Postage	1,780	1,500	1,700	2,000
Office Supplies	2,893	2,400	2,400	2,500
Copier-Computer	2,250	1,950	2,150	2,645
Fidelity Bond	110	110	110	110
Workers Comp Ins.	1,200	1,200	1,200	1,200
Payroll Expenses	3,500	1,900	2,000	<u>1,500</u>
Total Administration	23,908	20,835	20,705	26,355

Ministerial

Minister	70,100	70,100	70,100	73,000
Supplies	800	800	100	100
Sabbatical Reserve	1,000	1,000	1,200	0
Special Services	1,250	1,250	2,000	2,000
Committee on Ministry	200	200	0	<u>200</u>
Total Ministerial	73,350	73,350	73,400	<u>75,300</u>

Religious Education

RE Directors	10,925	10,925	10,000	10,000
RE Supplies	1,100	1,100	1,400	1,400
Professional Development	200	200	100	500
Youth Group Director	1,500	1,500	1,500	1,500
Summer Program	500	500	900	640
Youth Group	500	500	500	200
Owls/COA	750	750	1,000	500
Child Care	900	900	900	1,325
Total Religious Education	16,375	16,375	16,300	<u>16,065</u>

Music

Organist/Choir Director	11,210	11,210	11,210	11,660	works 9.5 months
Special Music	1,975	1,975	1,975	2,300	
Supplies	500	531	500	500	

Piano Tuning	200	160	160	750	includes organ
Prof Development				500	UUA conf
Total Music	<u>13,885</u>	<u>13,876</u>	<u>13,845</u>	<u>15,710</u>	
<u>Committees</u>					
Social Justice	350	0	0	350	
James Luther Adams	150	150	150	0	
Publicity	1,500	1,500	1,500	1,800	
Fellowship	300	180	300	300	
Membership	550	550	550	550	
Canvass	750	750	750	1,000	cut to 1000 from 1,500
Adult Religious Ed.	200	200	200	200	
Care Giving	0	0	0		
Total Committees	<u>3,800</u>	<u>3,330</u>	<u>3,450</u>	<u>4,200</u>	
<u>Denominational</u>					
UUA	5,000	5,000	5,000	6,000	
Ballou District	<u>2,472</u>	<u>2,472</u>	<u>2,472</u>	2,600	
Total Denominational	7,472	7,472	7,472	<u>8,600</u>	
<u>Property</u>					
Sexton	9,515	9,515	9,515	11,250	
Supplies	6,000	6,000	6,000	6,500	
Contracted Repairs	18,000	18,000	20,700	20,500	changed to 20500
Fire Alarm	480	402	425	450	
Insurance	6,100	6,100	6,700	7,000	
Boiler Service	450	340	400	500	
Property Taxes	3,600	3,600	7,000	5,000	
Advertising	100	100	100	100	
Heat	12,000	15,000	15,000	15,000	
Electric	3,500	3,600	4,000	4,500	
Water	1,800	2,000	2,000	2,000	
Property Manager	0	0	3,000	3,200	
Total Property	<u>61,545</u>	<u>64,657</u>	<u>74,840</u>	<u>76,000</u>	
<u>Other</u>					

Channing House Loan	8,800	8,800	16,300	16,300	loan amortization
Legal Expenses - net	0	11,800	0	500	Berm Related
Salary Increases			4,000	3,120	3% cost of living
Interest only				3,500	Margit Baum 70k loan @5%
<b>Capital Budget Contribut.</b>				4,400	
<b>Total Expenses</b>	<b>209,135</b>	<b>220,495</b>	<b>230,312</b>	<b>250,050</b>	
NET INCOME/(Loss)	<b>(85)</b>	<b>(13,465)</b>	<b>(3,792)</b>	<b>400</b>	

**FY 2007 – 2008 Capital Budget**

<b><u>2007-08 CAPITAL BUDGET</u></b>	<b><u>APPLICATIONS</u></b>	<b><u>SOURCES</u></b>
FIRE ALARM SYSTEM	\$ 40,000.00	
DRAINAGE SYSTEM	\$ 15,000.00	
DRIVEWAY-WALKS	\$ 12,000.00	
SANCTUARY GUTTERS	<u>\$ 15,000.00</u>	
TOTAL CAPITAL BUDGET	<b><u>\$ 82,000.00</u></b>	
TAX CREDIT NET INCOME		\$ 7,600.00
BAUM LOAN		\$ 70,000.00
OPERATING SURPLUS CONTRIBUTION		<u>\$ 4,400.00</u>
Total Sources of Funds		<b><u>\$ 82,000.00</u></b>

May 2007 Channing Property Committee Report  
To The Governing Board

**Completed Projects:** A successful “Chowda and Chores” Spring clean-up day was held on April 29<sup>th</sup>, with about thirty-five adults and children participating in various campus jobs. Special thanks to the Bittos for supplying “Evelyn's famous clam chowder,” which anchored an excellent lunch.

New security lights, using motion detector switches, were installed by Don Jestings Electric on the Channing House, to replace defective sodium lamps. These should use much less energy, as they will not stay on throughout the night. Jestings also installed a 20A electrical line to the east side of the sanctuary, where there was no power, and a grounded outlet in the Law Office. Total cost about \$1300. While there, they determined that the sanctuary ceiling fans will need to be replaced. If we decide to replace the ceiling fans, the cost of staging will be about \$1600.

The Newport Historic District approved our plans for Masonry and Pinnacle Repair, which should commence very soon.

**Ongoing Projects:** Valley flashing on the east side of the sanctuary and new copper gutters should be installed when good weather arrives (John Randall Sheet Metal). Downspouts will connect with existing drains, which will be re-routed when new drainage plan is completed.

Ocean State Planners performed soils testing, which indicated significant problems with runoff, due to a rocky ledge and high water table. Further engineering studies are underway to help solve our water drainage problems.

**There has been no word from the Elks organization about abatement of their water runoff. With Board approval, a second call to lawyer Turner Scott will follow.**

The Master Plan continues to develop, under the care of Todd Thomas and David Pedrick.

Stained Glass project is active, with a report due from Arthur Femenella, our consultant, on work being done in Philadelphia on the Sam'l West windows and frames. Willet-Hauser company representative David Krysiak will inspect the East Belcher window and provide a restoration plan and cost estimate this Spring.

Pest control (SHS Pest Control) is treating the PH basement and kitchen area with traps and pesticides on a regular (every 1-2 month) basis. Vermin problem should improve when Sea Rangers leaves.

Property management (CPMI): New porch light will be installed for tenant Devon Bates. Sea Rangers and CPMI will inventory tables, chairs and other items to determine which

things are owned by Sea Rangers and which are Channing's. Recent water damage to PH carpets resulted in cleaning bill of \$140.

**New Projects:** Severe roof leak opened in Parish Hall at junction of East entrance roof and main vertical wall. Previous repair of this area by Heritage Roofing did not hold and the company will provide estimate on more extensive fix.

Devon Bates' apartment (CH) requires ceiling paint; estimates are being obtained.

Departure of Sea Rangers allows refinishing of PH classrooms and refurbishing of the two bathrooms, which will receive new fixtures, paint and accessories. Estimated cost \$3000.

KidzArt camp signed letter of intent for one week in July and one in August at \$350/wk.

Discussion continues in CPC and should have Governing Board input regarding Sanctuary floor replacement. We have a bid from Acme Abatement Co. for removal of asbestos from pipes in undercroft (about \$7000) which would precede cutting and removing the old iron heating pipes under pews. The pews would then be lifted and moved. The tiles would be removed next, revealing the original wood floor (unconfirmed), which would then be sanded and finished. Questions regarding the hazard of asbestos in the glues and tiles are not yet answered by Acme Abatement. Other options include covering the tiles with new flooring to simulate the old wood, covering with a cheaper luan-type plywood (oak stain), which would last a few years and would then need more permanent coverage when funds are available. Considering the difficulty in moving the pews, a one-step process would be better than a two-phase one.

Discussion of grant applications for additional stained glass window repair, floors, parish hall upgrades rests with decisions from congregation "the way forward" and with finding grant writers willing to shepherd these projects.

Welcome new CPC Co-chair Chris Laudon.

Respectfully submitted,

Barbara Russell-Willett  
Dennis Greene  
Co-chairs

## **Update on Activities of the Green Sanctuary Subcommittee of the Social Justice Committee**

In accordance with the Social Justice Committee's designation of global warming as its primary area of concentration for this year, several concerned members have been investigating the Green Sanctuary certification program of the UUA's Ministry for Earth. We're pursuing the initial steps in the program, and want to keep the Board of Governors fully informed about our activities. We have obtained two copies of the Green Sanctuary manual, and have passed it among several interested volunteers.

Following are excerpts from the draft plan we have created for the enacting the program at Channing:

### **Why a Green Sanctuary?**

A team of scientists from 113 countries has affirmed with more than 90% certainty that global warming has been caused by human activity—namely burning of fossil fuels. The strongest conclusion to date makes it nearly impossible to blame modern day climate changes on natural forces. However, the same scientists warn that people and their government forces must not respond with surrender and despair, and that although it is already too late to prevent vast changes, there is still time to limit those changes. A report later this year will address the most effective measures for slowing global warming. (adapted from AP release, 2/2/07)

### **What is a Green Sanctuary?**

“A Green Sanctuary [is] a congregation that lives out its commitment to the Earth by creating a sustainable life style for its members as individuals and as a faith community.”  
From the Manual – Green Sanctuary: Eco-spirituality for Liberal Religious Congregations

A Green Sanctuary has earned accreditation from the UU Ministry for Earth (MFE) and commits to maintaining and renewing that accreditation. The program is modeled on the UUA's Welcoming Congregation program.

### **How does the program work?**

The program seeks to help a congregation recognize the moral, spiritual, ethical dimensions to stewardship of Earth. Each congregation's program is tailored to its own strengths, interests, and capacities. It's important to design a program with the input of the whole congregation and that involves the whole congregation, so that changes made become personally meaningful and lifelong. Change is based on the understanding of the environmental implications of ones own actions, and motivation to change.

It is designed to bring about changes in three arenas: personal life style choices, congregational activities and structures, and activism within the broader community.

There are four focus areas:

- Worship and celebration
- Religious Education
- Environmental Justice

- Sustainable Living

### **Steps toward certification as a Green Sanctuary**

- Establish a Green Sanctuary Committee, consisting of representatives from key committees of the church and other interested volunteers.
- Conduct an environmental audit, which includes an energy audit and a self-evaluation of policies and activities in the church that relate to green practices.
- Design a comprehensive program and Action Plan
- Apply for candidacy (Application plus \$100 fee)  
(Once application is made, support and advice are available from the MFE director)
- Complete 12 projects in the Action Plan
- Apply for accreditation (General time frame from candidacy is one to two years.)

### **Accomplishments to date**

All related activities that we've already undertaken or completed can be included in the fulfillment of the plan, and we're already well along the path to becoming a green sanctuary! Consider the following:

- Designating global warming as our 2006-07 social justice theme
- Amy's service related to our theme last fall
- Amy's *Newport Daily News* Clergy Corner columns
- Educational pieces in the Catalyst, and Susan Adie's new monthly Catalyst feature, "Eco-Bits and Tips"
- Last year's hot topics forum on global warming conducted by Michael Larkin
- Showing "An Inconvenient Truth" to the congregation and community
- Showing two additional global warming videos after church
- Making available literature on things we can all do to reduce our "carbon footprints"
- Conducting two presentations by the companies responsible for the green energy options offered by National Grid
- Letters to the editor and opinion pieces by Channing members in local press
- Selling compact fluorescent light bulbs during fellowship,
- Donating the remaining bulbs to the RE students to take home to their families
- The church's conversion of many of our lights to compact fluorescent
- A new energy audit conducted by RISE
- Evaluating National Grid Green Energy options for the church,
- Joining and helping lead RI Interfaith Power and Light,
- Networking with Portsmouth United Methodist Church's Missions/Social Justice Committee and other UU churches' Green Sanctuary committees
- Collaborating with PUMC to produce Step It Up 2007 and follow-up activities
- Drafting a mission statement on environmental responsibility
- RE program Earth Day clean-up and plans for a green summer program]

**Next steps**

As a general timeline, we plan to convene a Green Sanctuary Committee by early summer, and begin collecting data for the environmental audit. Early in the fall, we plan to offer to the congregation a survey through which they can share what they're already doing towards "living green," along with additional suggestions that they might incorporate. We're also looking into offering a "simplicity circle," a green support-oriented small group. By late fall, we plan to finalize our action plan, and then we expect to be ready to apply for candidacy. We hope to complete the process and apply for certification within a year after our candidacy is accepted.