



Channing Memorial Church

Governing Board 2007 – 2008



Meeting Agenda
August 14th, 2007, 7 PM – 9 PM, Channing House

A cloud gathers, the rain falls, men live; the cloud disperses without rain, and men and animals die. In the deserts of southern Arabia there is no rhythm of the seasons, no rise and fall of sap, but empty wastes where only the changing temperature marks the passage of the years. It is a bitter, desiccated land which knows nothing of gentleness or ease. Yet men have lived there since earliest times...Men live there because it is the world into which they were born; the life they lead is the life their forefathers led before them; they accept hardships and privations; they know no other way...No man can live this life and emerge unchanged. He will carry, however faint, the imprint of the desert, the brand which marks the nomad; and he will have within him the yearning to return, weak or insistent according to his nature. For this cruel land can cast a spell which no temperate climate can match.

Wilfred Thesiger, Arabian Sands, 1959.

- I. Check-in (15 min.).
- II. Chalice Lighting and Spiritual Reflection (5 min.).
- III. Appointment of Process Observer (1 min.). *Tom Beall*
- IV. Approval of Minutes (4 min.). *Katie Freess*
- V. Current Business (70 min).
 - A. Parish Hall Piano (10 min). *Janet Grant*
 - B. Ratification of Board Mission and Covenant (10 min). *Tom Beall*
 - C. Treasurer’s Report (10 min). *David Banister*
 - D. Minister’s Report (10 min). *Rev. Amy Freedman*
 - E. Property Committee Issues (15 min). *Dennis Greene*
 - F. Fall Fundraiser (15 min). *Rev. Amy Freedman*
Barbara Nowicki
- VI. Planning Session (20 min.).
 - A. Strategic Planning Effort (10 min). *Maryellen Doherty*
 - B. Board Retreat (10 min). *Tom Beall*
- VII. Evaluation of Meeting and Adjournment (5 min.). *Process Observer*

Upcoming Events:

- 1. RIUUSJ Picnic 19 August
- 2. End of Summer Family Picnic 25 August
- 3. Worship Workshop 26 August
- 4. Adult Programming Workshop 29 August
- 5. Spiritual Insights of Shiite Islam Service 02 September
- 6. In-gathering Service 09 September

From: Beall, Thomas R. CAPT NAVWARCOL
Subject: Recap of Channing Governing Board Meeting, 14 August 2007

Hello everyone,

Thank you for a productive meeting last night. At the meeting we:

1. Received Janet Grant's proposal to purchase an electronic piano for the Parish Hall. After discussing possible sources of donations for the purchase we approved a motion that we would guarantee the purchase price of the piano (approximately \$1995) while Janet pursues some donations. The difference between any donated amount and the purchase price will be made up out of the operating fund. We agreed that the purchase should be made in time for the Ingathering Service on September 9th.
2. Ratified our Board Mission Statement and Covenant.
3. Approved Nickie Kates' request to conduct a special collection on September 9th, proceeds to be used for Caregiving.
4. Received a report from Bill Hawkins on pledge collections from last year. Given that we average only about 95% collection of pledged amount in any given year, Chris Yalanis offered to coordinate with the Finance and Membership Committees to explore ways we can improve our collection percentage.
5. Received Amy's report. Amy is planning a Worship Planning Workshop on Sunday, August 26th and an Adult Programming Workshop to solicit ideas and volunteers for adult education and enrichment programs on Wednesday, August 29th. She asked that Board members support and encourage participation in both workshops.
6. Discussed action to be taken as a result of The Sea Rangers' failure to pay \$900 in rent and removal of children's tables and chairs. We decided to ask our Property Manager to prepare a letter that we and Sea Rangers would sign agreeing that we would not make claims for the rent or the tables provided that The Sea Rangers' agree that we will retain the security deposit and that they will make no further claims against us. Property Committee will coordinate that action.
7. Received Chris Laudon's presentation on options to repair the Sanctuary floor and address what to do with the pews. While this was an information brief, the presentation brought clarity to what needs to be done in the near term and what can await more discussion amongst ourselves and with the Congregation. This presentation was also a catalyst for beginning a larger discussion about what our priorities should be with regard to capital improvements and fundraising.
8. Agreed to empower Barbara Nowicki (chair of our Fall Fundraiser) to explore and plan an alternative to the service auction that will be less work for volunteers but still an opportunity for the Congregation to come together and have fun. We discussed a number of ideas and recognized that we may not raise as much money as we would doing a service auction. We remained committed to raising our fundraising goal of \$12,250.00. Upon completion of the Fall event we agreed to assess

where we are and plan an event for the spring that would raise remaining money to achieve our goal.

9. Discussed our strategic planning effort. Maryellen Doherty will chair this effort and is forming a committee. She asked that each committee chair identify someone to serve on the strategic planning committee who could represent that committee's interests.

10. Discussed the Board retreat scheduled for Saturday, September 15th to set specific goals for this year. This will be an all day event (hours TBD but probably 9 - 4) and will include lunch. Marsha Francis volunteered to coordinate planning the lunch. More to follow.

I think that covers it. Please let me know if I missed anything.

Tom

Minutes of Governing Board Meeting, 10 July 2007

1. Treasurer's Report. Richard reported that the expenses for the Parish Hall are paid for and that we had done well overall with pledge returns last year. We are still giving pledge slips to new members. Marsha added that we have received an additional \$176.00 for last year's auction. It was asked if there were any unreturned pledge cards. The answer is yes with more information to be provided later.

2. Green Sanctuary Initiative - Beth Milham provided an update on her committee's recent organizational meeting. They have changed their name to "Channing Green Congregation Committee". Beth relayed the steps they were taking to move forward with pursuing certification as a Green Sanctuary. They will perform an "environmental audit" in which they will look at the things we do as a congregation and how those things can be made environmentally friendly. There is an end of summer deadline for a 12-step action plan. In order to become an official "green congregation", this group needs to be recognized as a formal committee.

3. Property Committee Report. Dennis reported on the issue with the Elk's parking lot. More research will be done and brought to the next meeting.

- Sanctuary floor and pew project - Dennis reported that the Van Buren Trust is reviewing our grant proposal. After some discussion about options, we referred the issue back to the Property Committee to develop a presentation covering two broad scenarios: course of action if we receive a grant and if we do not. Presentation to be provided at next month's meeting.

4. Mission and Covenant Statements. Given that we were running out of time and a number of people either were not in attendance or had to leave early, we deferred voting on them until next month. In the meantime, we will offer inputs for changes over the next few weeks, discuss via e-mail if necessary, and vote on the final versions as the first order of business at our next meeting.

5. Board Retreat. We are planning a one-day (Saturday) retreat at Channing to set goals for the coming year. Tentative date is September 15th although August 25th was

also discussed as a possible date. Will discuss via e-mail which date works best.

6. Evaluation. Process observer stated that the meeting ran smoothly, followed procedure, and was an overall productive meeting.

August 2007 Balance Sheet

8/14/2007

ASSETS

CASH

Channing Checking- Bank Newport	15455
Channing Money Market- Bank Newport	2929
Channing Cash Equivalents- Smith Barney	<u>30498</u>

48882

Other Current Assets

Margit Baum Funds (Vanguard and Bank Newport)	185000
Arthur Barrows Steeple Funds (Smith Barney and Bank Newport)	115511
Grant Funds Cash Equivalents (Smith Barney)	209524

Total Current Assets

510035

Long Term Assets

Endowment Funds	164000
Channing House Improvements	<u>118000</u>

TOTAL ASSETS

840917

LIABILITIES

Current Liabilities

Tax Credit Reserves (Property Repairs)	7667
Rent Deposits	3250
Caregiving Fund	434
Choir Fund	1440
Soup Kitch	2338
Publicity Fund	173
Hymnal Fund	95
Grant Funds Interest Income	8302
Steeple Fund	7
Friends of Sanctuary Fund	2205
Fellowship fund	356
Book Sales	330
Accounts Payable- Current	0

Total Current Liabilities

26597

Long Term Liabilities

<u>Channing House Loan (Bank Newport)</u>	117980
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Other Long Term Liabilities (Restricted Use Funds)

Margit Baum Funds	185000
Arthur Barrows Steeple Fund	115095
Mcbean Grant Funds	69240
Prince Grant Funds	18356
Van Beuren Grant Funds	49691
Champlin Grant Funds	72237
Endowment	<u>164000</u>

Total Long Term Liabilities	<u>791599</u>
Current and Long Term Liabilities	818196
Retained Earnings (Equity)	<u>22721</u>
Total Liabilities and Equity	<u>840917</u>

Minister's Report

Rev. Amy B. Freedman
Channing Memorial Church

This report covers the period of June 12- August 14, 2007

Vacation/Study Leave

During the month of July, I was on vacation/study leave from Channing Church. This gave me time to spend with family and plan for the upcoming church year. Special thanks to Tom Beall, Nickie Kates, Pat Fairchild, and the Property Committee for their leadership in my absence.

Administration

The Church Office is now open Monday- Friday, 9:00AM- 1:00PM. Karen Johnson has been doing an excellent job as our new Administrator. Our Draft Calendar created at the June planning meeting is now available. Please contact Karen with any changes.

Adult Enrichment Programs

All are welcome to a meeting on Wednesday, August 29, 7-8:30PM in the Parish Hall to plan the Adult Enrichment programming for the upcoming year. I am particularly interested in holding Sunday Seminars either before or following services and having a potluck dinner followed by a program on Wednesday evenings. The ideas and participation of the congregation will shape our programs.

Clergy Corner

On June 23, I wrote an article for the Newport Daily News about the Channing Summer Service series on the seven deadly sins. In July, my Clergy Corner submission was on the Powers of Observation.

Channing Portrait

Good news! I have been in touch with Carl Scovel (the donor of the Channing portrait) and Peter Williams (a Boston-based art conservator) about having the painting restored. The estimate to have the painting cleaned, and the gilt frame restored is modest: \$750. Peter Williams is a Unitarian Universalist himself who attends Old Ship Church in Hingham, MA and is really doing us a favor. He had another copy of the Channing portrait owned by the Arlington Street Church in his studio at the same time which is not in as good condition. I agreed to pick the up the portrait myself when it is ready in mid-September. On November 4th, Carl Scovel will preach and the portrait will be officially presented and dedicated. An event not to be missed!

Committee on Ministry

Stephanie Bongiovanni has accepted my invitation to serve on the Committee on Ministry. There is still one vacancy. Current members include: Judie Porter and Dorothy Vissman, co-chairs, Moira Greenson and Jim Freess.

General Assembly

GA in Portland, OR was wonderful! I have ordered several DVD's for programs at Channing Church. I encourage Board Members to consider being delegates to the next General Assembly, June 25-29, 2008 in Fort Lauderdale, FL.

Greenfield Group

I have been invited to join the Greenfield Group, a study group for Unitarian Universalist ministers that has been in existence since 1929. The topic of study this year is Globalization. I am honored to have been invited. I will attend my first convocation in November.

Ingathering Service

Our Ingathering Service and Open House will be Sunday, September 9th. Committees and Groups are encouraged to have flyers and sign-up sheets for volunteers following the service. During the service, we would like to recognize all Board Members so your attendance is requested.

Library

Our new library is taking shape. The Archives have been moved back to my office for safe keeping. There is one bookcase for the lending library, one bookcase of rare books that must remain in Channing House, and a new bookcase houses our UU Bookstore. I have purchased a rotating cabinet for DVD's and videos (looking for someone who can assemble). I have met with Bill Hawkins about the UU Bookstore. Karen is going to help administer sales. In September, I plan to bring people together to work on this exciting new project. Before any books are donated we need to decide on the focus of this collection and procedures for lending.

Rites of Passage

Saturday, June 25, Wedding~ Becky Thayer (Wirt Thayer's granddaughter) & Christian Kirk

Friday, July 13, Tree Dedication for Michael Nickles, Nephew of George & Nickie Kates

Social Justice

On Sunday, members of other local UU congregations will join us in worship and a picnic in Touro Park. The RI UU's for Social Justice will also hold their meeting in Channing House. Several Hot Topics Forums are being planning for the Fall including: Immigration, Middle East Peace, and Homeland Security. I have agreed to join other clergy on a Marriage Equality Steering Committee.

Worship

Sunday, June 17, *Watch Out for the Seven Deadly Sins!*

Sunday, August 12, *Frida Kahlo: A Life of Passion*

On Sunday, August 26th, I will lead a Worship Workshop to plan and solicit ideas for upcoming services.

On September 2, Amy Wright Glenn will preach on Islam and show pictures from her trip to Iran. On Sunday, October 21, the Rev. David Pettee will preach about his family history as slave traders in Newport and his spiritual journey to Africa.

2:53 PM

08/13/07

Accrual Basis

Channing Memorial Church
Profit & Loss Budget vs. Actual
 July 2007 through June 2008

Ordinary Income/Expense	Jul '07 - Jun 08	Budget	\$ Over Budget
Income			
4000 · Oper. Income			
4001 · Pledges - Cash	28,702.37	160,500.00	-131,797.63
4003 · Donations-Sunday Collections	1,454.80	12,000.00	-10,545.20
4004 · Donations-All Other	75.00	5,000.00	-4,925.00
4006 · Fund Raising	176.00	12,250.00	-12,074.00
4009 · Interest Income	275.86	2,000.00	-1,724.14
Total 4000 · Oper. Income	30,684.03	191,750.00	-161,065.97
4010 · Endowment Income			
4011 · CCHC Mtge Interest	0.00	0.00	0.00
4012 · Interest & Dividends	0.00	6,500.00	-6,500.00
Total 4010 · Endowment Income	0.00	6,500.00	-6,500.00
4020 · Rental Income			
4021 · CH Apt-2nd Fl	1,500.00	18,000.00	-16,500.00
4023 · CH-Office-Correia Law Office	700.00	8,400.00	-7,700.00
4024 · PH-2nd Fl	1,150.00	13,800.00	-12,650.00
4025 · PH-Daycare- Nelson's Nursery Sc	0.00	0.00	0.00
4026 · PH-Other Rentals	0.00	250.00	-250.00
4027 · Sanctuary-Weddings	2,100.00	15,000.00	-12,900.00
4028 · Sanctuary-Other	50.00	0.00	50.00
4029 · Rental Vacancy Allowance	0.00	-3,000.00	3,000.00
Total 4020 · Rental Income	5,500.00	52,450.00	-46,950.00
Total Income	36,184.03	250,700.00	-214,515.97
Expense			
6000 · Admin. Exp.			
6001 · Secretary	464.34	15,000.00	-14,535.66
6002 · Telephone	227.17	1,400.00	-1,172.83
6003 · Postage	61.18	2,000.00	-1,938.82
6004 · Office Supplies	285.85	2,500.00	-2,214.15
6005 · Copier	420.91	2,645.00	-2,224.09
6006 · Fidelity Bond	0.00	110.00	-110.00
6007 · Payroll Taxes	433.05		
6008 · Payroll Expenses-Paychex	159.46	1,500.00	-1,340.54
6100 · workers comp insurance	0.00	1,200.00	-1,200.00
Total 6000 · Admin. Exp.	2,051.96	26,355.00	-24,303.04
6010 · Minister's Exp.			
6011 · Salary	3,241.99	39,335.00	-36,093.01
6012 · Housing Allowance	1,841.00	22,092.00	-20,251.00
6013 · Health Insurance	332.26	3,987.00	-3,654.74
6014 · Dental/Disability	168.48	1,010.00	-841.52
6015 · Profess'l Exp	0.00	3,500.00	-3,500.00
6016 · Minister Pension Contribution	0.00	6,000.00	-6,000.00

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Channing Memorial Church
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 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
6017 · SUPPLIES-MINISTER-SERVICES	6.80	100.00	-93.20
6018 · Sabbatical Reserve	0.00	0.00	0.00
6019 · Committee on Ministry	0.00	200.00	-200.00
6107 · Special Services	0.00	2,000.00	-2,000.00
Total 6010 · Minister's Exp.	5,590.53	78,224.00	-72,633.47
6020 · RE			
6021 · RE Director Salary	0.00	10,400.00	-10,400.00
6022 · RE Supplies	98.39	1,400.00	-1,301.61
6023 · Prof'l Devel.	0.00	500.00	-500.00
6024 · Youth Group Dir.	0.00	1,500.00	-1,500.00
6025 · Summer Program	640.00	640.00	0.00
6026 · Youth Group Exp	0.00	200.00	-200.00
6027 · OWL/COA	0.00	500.00	-500.00
6029 · Childcare	305.00	1,325.00	-1,020.00
Total 6020 · RE	1,043.39	16,465.00	-15,421.61
6030 · Music			
6031 · Organist/Choir Dir Salary	675.00	12,125.00	-11,450.00
6032 · Special Music	0.00	2,300.00	-2,300.00
6033 · Piano Tuning	572.22	750.00	-177.78
6034 · Music Supplies	0.00	500.00	-500.00
Total 6030 · Music	1,247.22	15,675.00	-14,427.78
6040 · Committees			
6041 · Social Action	0.00	350.00	-350.00
6042 · James Luther Adams	0.00	0.00	0.00
6043 · Publicity	166.00	1,800.00	-1,634.00
6044 · Fellowship-Income	0.00	0.00	0.00
6045 · Fellowship-Expenses	0.00	300.00	-300.00
6046 · Membership	0.00	550.00	-550.00
6047 · Canvass	0.00	1,000.00	-1,000.00
6048 · Adult RE	0.00	200.00	-200.00
Total 6040 · Committees	166.00	4,200.00	-4,034.00
6050 · Denominational			
6051 · UUA APF	0.00	6,000.00	-6,000.00
6052 · Ballou District	0.00	2,600.00	-2,600.00
Total 6050 · Denominational	0.00	8,600.00	-8,600.00
6060 · Property Exp			
6061 · Sexton Salary	852.36	11,160.00	-10,307.64
6062 · Supplies	1,564.03	6,500.00	-4,935.97
6063 · Contracted Repairs	8,156.63	20,500.00	-12,343.37
6064 · Fire Alarm	80.00	450.00	-370.00
6065 · Insurance	1,907.00	7,000.00	-5,093.00
6066 · Boiler's Service Contract	395.00	500.00	-105.00
6067 · Property Taxes	1,225.34	5,000.00	-3,774.66

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 Accrual Basis

Channing Memorial Church
Profit & Loss Budget vs. Actual
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
6069 · Advertising	0.00	100.00	-100.00
6070 · Utilities			
6071 · Electricity	135.03	4,500.00	-4,364.97
6072 · Water	0.00	2,000.00	-2,000.00
6073 · Gas	33.18	5,000.00	-4,966.82
6074 · Heating Oil	151.95	10,000.00	-9,848.05
Total 6070 · Utilities	320.16	21,500.00	-21,179.84
6075 · Property Management	344.00	3,200.00	-2,856.00
Total 6060 · Property Exp	14,844.52	75,910.00	-61,065.48
Total Expense	24,943.62	225,429.00	-200,485.38
Net Ordinary Income	11,240.41	25,271.00	-14,030.59
Other Income/Expense			
Other Expense			
6080 · Other Expenses			
6081 · Ch loan Interest	0.00	3,500.00	-3,500.00
6082 · Bank Newport Loan Payments	1,357.69	16,300.00	-14,942.31
6080 · Other Expenses - Other	164.46	5,400.00	-5,235.54
Total 6080 · Other Expenses	1,522.15	25,200.00	-23,677.85
Total Other Expense	1,522.15	25,200.00	-23,677.85
Net Other Income	-1,522.15	-25,200.00	23,677.85
Net Income	9,718.26	71.00	9,647.26

PROPERTY COMMITTEE REPORT

AUGUST 14, 2007

This was another busy month for the Property Committee. The following projects are underway, on hold or completed:

1. Meeting with Elks: no progress
2. Drainage: hired New England Engineering to prepare site plan.
3. Sanctuary flashing: installed
4. Sanctuary gutters: in progress
5. Pinnacle: completed
6. Sanctuary roof, flashing, stone cross: in progress
7. Sanctuary floor: see report
8. CH basement RE office: ready for move-in
9. CH office RE door restoration: in progress
10. CH exterior painting: September
11. PH main area painting: done, ready for occupancy
12. PH new tables, chairs: done
13. PH kitchen painting: in progress
14. PH carpet renewal: in progress
15. CH, PH window cleaning: August
16. Landscape maintenance: RFP
- 17: Sea Rangers arrears: need Board recommendation

We can allow a few minutes to discuss any of these items at the Board Meeting, or members can speak with Dennis and/or Chris privately. However, we need a decision on #17 at this meeting.

Chris Laudon, Dennis Greene, co-chairs

SCENARIOS FOR CHANNING FLOOR/PEW PROJECT

What follows are several plans for restoring or repairing the damaged Sanctuary floor, and either including pew modifications or simply resetting the pews in the original (or different) configuration. These are only ideas, for your consideration. No action can be taken until we have funding. Until we know what our funding sources are, we can only speculate:

1. **If a large amount of money becomes available (\$200K):** This would pay for asbestos removal, pipe removal, floor repair/patching, floor sanding and staining and refinishing, raising pews, splitting them into two, fabricating cherry end pieces, creating a bolt-down system that would allow for some or all of the pews to be moved or temporarily removed. The sanctuary would have to be closed for at least a month, maybe 2.

Advantages: preserves all old structures, but makes it possible to alter seating and floor plan for special events. Restores “original” floor to better than original condition. Low maintenance. Screening and refinishing in about ten years. Natural materials.

Disadvantages: expensive. Technically difficult. Will it work? Sanctuary out of commission for a longish time. Pew modification is uncommon; little real experience, end result re stability not really known. Some consultants warn against making pews movable, as they will invariably fall over and also will scratch the floor. Better to remove them and get new pews of different style.

2. **If no money becomes available:** Prep tile floor to eliminate irregular areas and carpet the sanctuary, either partially (areas of high traffic) or completely, even between pews, leaving asbestos tiles under the carpet where they are safe. Labor and materials for 4500 sq. ft. might be \$20,000 depending.

Advantages: Feasible, congregation could afford it. Could be done quickly. Soft on the feet. Could use “natural” product.

Disadvantages: Carpeting needs to be vacuumed regularly and cleaned yearly or more often. May disrupt acoustics. Possibly environmentally unfriendly materials, supply chain. Has limited lifespan, requiring replacement.

OR: overlay walkable areas (sides, aisles, front, rear) with luan/plywood sheets ¼ inch thick, stained and finished with polyurethane. Could also cover areas between pews, with lots of cutting and installing around pipes, etc. Labor and materials would be similar to carpeting.

Advantages: Doable, relatively expeditious. Could be used as underlayment for a more beautiful floor (new wood) after a few years. Covers the asbestos. Easy to clean.

Disadvantages: Unusual look for a church. May scuff and/or be slippery when wet. May sound strange when walking on it. Is temporary, needs final solution in a few years.

OR: Use more attractive carpet runners in problem areas. (\$2000)

3. **If some money becomes available (\$20-30K):** Refinish floor (fir), get rid of pipes and asbestos, put pews back down in original place, fixed. Total budget might be \$50,000.

Advantages: Maintains original “look” and materials. Technically feasible. Would take weeks not months.

Disadvantages: fixed floor and seating plan. Sizable Channing contribution.

OR: St. Paul's Chapel solution (NY): Get rid of some pews (sell them for income) and retain some for historic purposes, with appropriate plaques and other historic details. Finish fir floor. Purchase interlocking chairs for imaginative seating and floor plan. Cost estimate same as above, depending on cost of chairs, results of sale of old growth cherry to collectors and wood wholesaler.

Advantages: Technically feasible with good time horizon. Will inconvenience everyone equally, or maybe not equally. Preserves some of the “old” and allows for many different activities and events in the sanctuary. Has already been done in an historic site older than Channing (1776) where George Washington visited. No loss of grant support.

Disadvantages: Will inconvenience everyone equally. Sizable contribution from Channing budget.

8/14/07 Channing Property Committee



Channing Memorial Church

Governing Board 2007 – 2008



Covenant

1. We Will Be Guided By Our Mission and the Seven Principles of the Unitarian Universalist Association.

- The mission of any group is its reason for existing. It matters more than form, historical precedent, or personal preference. We will always evaluate whether our time, energy, and efforts are focused on accomplishing our mission.

2. We Will Work Together to Forge Consensus.

- We recognize, that all decision making is imperfect and all decisions are imperfect. In our discussions, we will take care to listen with openness and to speak openly while searching for common ground. In the process, we will each seek to discern the truly important from personal preference, trying on the phrase "*I can live with that.*" Doing so may enable us to arrive more easily at consensus.

3. We Will Empower People.

- We will tell committee chairs and staff that they are free to do their jobs and ask that they yield that freedom only when coordination is required. We will act collectively to encourage and facilitate coordination and support the exercise of initiative to accomplish the Congregation's mission.

4. We Will Promote Open and Continuous Communication.

- Nothing gets in the way of getting the job done faster than a failure to communicate. When people make decisions or undertake actions without communication, everyone is in the dark. Everyone is disempowered.

5. We Will Strive for Efficiency.

- No one likes long meetings, even if they are absolutely necessary. We will start meetings on time, strive to end them on time, stick to the agenda, and focus our discussions on issues requiring collective engagement and decision-making, leaving committee work to the committees.

6. We Will Take Care of One Another.

- We all value and are passionate about Channing. We also recognize that it is but one part of our lives and that each of us has limited time and energy. Leadership service should be challenging and rewarding, not stressful and painful. We will act compassionately toward one another, share the burdens as well as the joys, and help each other accomplish our mission.



Channing Memorial Church

Governing Board 2007 – 2008



Mission Statement

The Governing Board, acting for the Congregation to promote the health and vitality of our spiritual, social, and ethical community: coordinates development and implementation of the Congregation's mission, vision, and strategic plan; advises and assists the Minister; develops policies and supervises their administration; manages and supports Church staff; coordinates and supports committee activities; acts as trustee of Church property; conducts the business affairs of the Church; and fosters communication with the Congregation.