



# Channing Memorial Church

## Governing Board 2007 – 2008

### “The Year of Action”



*Meeting Agenda*  
*November 13<sup>th</sup>, 2007, 7 PM – 9 PM, Parish Hall*

*“So thick is the smoke in this cellar that I can hardly see by a candle 12 ins. away, and so thick are the inmates that I can hardly write for pokes, nudges, & jolts...I hope you are as warm as I am; as serene in your room as I am here; and that you think of me never in bed as resignedly as I think of you always in bed. Of this I am certain you could not be visited by a band of friends so fine as surround me here.”*

*Wilfred Owen’s last letter to his mother from the trenches of the Western Front, 31 October 1918, shortly before he was killed.*

- I. Check-in (15 min.).
  - II. Chalice Lighting and Spiritual Reflection (5 min.).
  - III. Appointment of Process Observer (1 min.). *Tom Beall*
  - IV. Approval of Minutes (4 min.). *Barb Nowicki*
  - V. Planning Session – Review of 2007 – 2008 Goals.
    - A. **Goal 1: Address the Problem of the Steeple.**
      - 1. Status of developing job specification (10 min.). *Dennis Greene*
      - 2. Finance Committee meeting on steeple financing (15 min.). *Richard Webb*
    - B. **Goal 3: Create an Over-arching Plan for Leadership Development.**
      - 1. Governance Review Process (5 min.). *Tom Beall*
    - C. **Goal 4: Promote Growth and Stewardship of RE.**
      - 1. Investigate placing DRE on a full-time basis (5 min.). *Halcyon Westall*  
*Rev. Amy Freedman*
      - 2. Life-long learning: “A Taste of Adult Enrichment” (5 min.). *Rev. Amy Freedman*
    - D. **Goal 6: Empower / Support SJC to Develop and Implement Action Plans to Realize Congregation’s Commitment to Reach Out and Serve Others in Our Community, Our Country, the World.** *Don Mallinson*
      - 1. Green Energy Proposal (15 min.).
      - 2. Social Justice Budget Proposal (10 min.).
  - VI. Current Business (30 min.).
    - A. Treasurer’s Report (10 min.). *David Banister*
    - B. Minister’s Report (10 min.). *Rev. Amy Freedman*
    - C. Other Committee Business (10 min.).
  - VII. Evaluation of Meeting and Adjournment (5 min.). *Process Observer*
- Upcoming Events:*
- 1. Worship Planning – Channing Library. 14 November
  - 2. Soulful Supper / Sundown. 16 November
  - 3. Thanksgiving Dinner. 18 November
  - 4. Adult Enrichment Program 29 November

## **Minutes of the Channing Memorial Church Governing Board Meeting October 9, 2007**

**Attendance:** Rev. Amy Bowden Freedman, Kelly Bailey, Tom Beall, Maryellen Doherty, Marsha Francis, Holly Grosvenor, Chris Laudon, Barbara Nowicki, Richard Webb, Halcyon Westall, Chris Yalanis. **Process Observer:** Holly Grosvenor

**Appointment of New Channing Clerk:** Marsha moved that Barbara Nowicki be “promoted” from a position as trustee on the Channing Board to the position of clerk. Richard seconded the motion and it was approved by the board.

**Approval of Minutes:** Marsha will prepare the minutes from the last board meeting and they will be approved at the next meeting.

**Planning Session:** Tom proposed that the board change the order of its meetings to discuss larger issues first, and then to address current business during the second half of the meeting. He suggested that we begin with discussion and approval of the 2007-2008 board goals. In future sessions we will check in with various committees to discuss how we are progressing to meet our goals.

Tom suggested that this approach might move us to a new governance model where committee business is dealt with in committees and less by the board. Last year the development of a vision statement for Channing was attended to by the Year of Decision Committee, however this year the board needs to be more involved in planning the strategy to meet the vision. Tom suggested that it will be a more efficient use of our time if we focus on strategic issues and send some portion of the details of the day to day functioning of the Church to appropriate committees.

### **Discussion and Approval of 2007-2008 Board Goals:**

The goals arrived at during the September 15<sup>th</sup> Governing Board Retreat are linked to our Strategic Goals (determined and approved during our Year of Decision) and need to be ratified.

### **Goal #1: Address problem of steeple (linked to Strategic Goals 1 & 4)**

#### **Discussion of Objective #2: Contract repair work no later than 01 September 2008.**

Tom began discussion by suggesting that in order to meet Goal #1 we set an objective of contracting the repair work for the steeple no later than September 1, 2008. He reasoned that in November 2004 the congregation was told by experts that the steeple would need to be repaired within 5 years. Having a plan and funding in place by September 2008 would allow the steeple to be repaired by November 2009 or within the time limit we were given for making the repairs. This would also provide the congregation with a concrete goal to work towards. Tom suggested that we need both a plan and the money to move forward, thus action items needed to include both 1) a plan for financing the repairs and 2) a plan for what actually needs to be done (ie. All the specs and bids for the job).

We need to empower the property committee to start investigating this (they will work with someone who will write the specs for the job) and to update the board monthly. The board needs to be paying attention to this process when we are briefed at the board meetings. Both Holly and Chris L. stressed the need for relying on professional expertise in writing the specs for the steeple job. That expertise does not currently reside within the property committee members and we need to hire outside professionals to write the specs for the steeple repair. Chris Y. suggested that whomever we contract to do the steeple repairs must also assume the risk associated with the job, and provide us with some guarantee that the repair will be good for the long term.

Maryellen commented that we will need a solid estimate of what it's going to cost so that we can embark on "informed fund-raising". Tom gave a rough estimate of one million dollars needed to do the steeple work, however this needs to be actually determined by the property committee. Richard commented that we will need a detailed plan to embark on grant-writing and recommends a single minded focus to grant-writing for the steeple (ie. don't include the La Farge windows or other repairs).

Richard and Barbara both expressed concerns over whether it was a realistic goal to raise so much money in such a short time. Richard warned that planning a capital campaign can take a long time and Channing is a voluntary organization without a full-time fund-raiser. Both worried about the consequences if we are not successful in raising enough money in the allotted time frame. However, Amy pointed out that to remain "stuck" on the steeple issue is certain failure, and Tom suggested that a concrete goal with a specific date is needed to create a sense of urgency for the congregation.

It was agreed that we need to start planning the capital campaign and the repair process simultaneously. Holly recommended that we pursue listing on the National Historic Register to help with grant acquisition.

The following rough time-frame was suggested:

- Begin planning the fund-raising and planning the repairs immediately.
- Submit grant applications by July (hear on them between August and October).
- September - October 2008 request bids
- November-December 2008 sign contract
- Initiate contract for construction in January 2009
- Actual physical repairs January – November 2009
- Work completed on the steeple November 2009

Kelly moved that the second objective be reworded to read **"Our objective is that work commences to restore the steeple as soon as possible, and restoration is complete no later than November 2009.** " Maryellen seconded the motion and it carried unanimously.

The property committee was charged with beginning the process of developing the specs for the steeple repair, and also exploring the pros and cons of pursuing nomination for a national historic site designation.

**Discussion of Objective #1: Create a committee to coordinate capital fundraising efforts and activities.** Chris Yalanis began the discussion by suggesting that primary responsibility for objective #1 belongs to the finance group at Channing, including exploring all options for paying for the steeple. Chris stated that in the past Channing's approach to managing finances has been fractured with a lack of a comprehensive overarching plan where short-term needs are considered in concert with long-term needs and where there is a direct connection between expenses and income. Chris proposed the creation of a new committee charged with revisiting all processes related to finance and managing money at Channing. The new committee would encompass the finance committee plus grant-writing, canvass, fund-raising, capital campaign, and the endowment committee. They should create a budget process that everyone could be aware of. This finance board would also be responsible for fiduciary care and financial aspects of our physical assets (real estate). They would explore a re-alignment of endowment fund management and specifically, how moneys get invested. They would explore a possible modification of the endowment committee to adopt industry accepted risk management practices in the church's investment strategies.

Based on this discussion Chris L. moved that **The board empowers the vice president to coordinate with the appropriate committees and officers to explore the creation of a financial management board whose charter will be to oversee all financial functions of Channing Memorial Church.** Holly seconded the motion and it carried.

Kelly moved that **The board charges the vice president to speak with the endowment committee to explore the creation of an investment policy statement and to adopt industry accepted risk management practices in the church's investment strategies.** Holly seconded the motion and it carried.

Kelly moved that the board adopt **Goal #2: To build awareness and understanding within the congregation concerning financial opportunities and challenges (linked to strategic goal 4).** Maryellen seconded the motion and it carried. Chris Yalanis will take primary responsibility for reporting back to the board on this goal.

Barbara moved that the board adopt **Goal #3: To create an over-arching plan for leadership development (linked to strategic goals 1,2,3).** Chris L. seconded the motion and it carried. Primary responsibility will rest with Bill Peresta (Governance) and Marsha Francis (Membership).

Marsha moved that the board adopt **Goal #4: To promote growth and stewardship of Religious Education (linked to strategic goals 1 & 3).** Holly seconded the motion and it carried. The board asked that the RE committee submit a specific proposal detailing how much it will cost to create a full-time DRE position, including a job description and cost

benefit statement. DRE and RE committee will be responsible for objectives 1 & 2. Tom Beall will work with Amy on objective 3.

**Goal #5: To establish a workable worship committee** – removed as a board goal.

Maryellen moved to adopt **Goal #6: To explore budgeting for and cost of payment of our fair share to UUA and BCD.** Holly seconded the motion and it carried. Marsha will explore this and bring a proposal to the board in the future.

The Social Justice Committee will take responsibility for **Goal #7: To empower and support the Social Justice Committee to develop and implement action plans..** Marsha moved that the board approve Goal #7 and Chris L. seconded. The motion carried.

The Membership Committee (Marsha) will take responsibility for **Goal #8: To develop specific actions to heighten awareness of Channing's physical presence in the community.** Barbara moved that the board approve the goal and Kelly seconded. The motion carried.

**Treasurers Report:** Richard reported that 3<sup>rd</sup> quarter earnings were good in the endowment and Baum funds. Amy added a correction to the report:\$243 was added to the adult RE budget from donations from the Margaret Starbird lecture (not book sales).

**Minister's Report:** Amy pointed out that the UUA has a full-page add in the October 15 issue of TIME magazine, raising awareness about UUism worldwide. She reported that the Margaret Starbird presentation was very well received. The Channing Portrait Dedication on November 4<sup>th</sup> promises to be an important event (the portrait is restored now and lovely) with special appearance by our donor, Rev. Dr. Carl Scovel. There is one spot left for a church member to attend the UU New England Fall Conference.

Chris Y. suggested that we explore opportunities to further publicize speakers like Margaret Starbird and Dr. Scovel. Chris L. suggested advertising the portrait dedication at the art museum. It was agreed that these are opportunities to make the community more aware of Channing.

**Fall Fundraiser:** Barbara and Marsha reported that the fall fund-raiser is a French buffet dinner/dance on Saturday night November 3 with full French buffet dinner, live dance music and dance lessons. The event will be held at the Middletown Knights of Columbus Hall. Tickets are \$60 each and will be sold at fellowship hours and by the church office.

**Meeting adjourned @ 9:45 pm.**

Respectfully submitted,

Barbara Nowicki, Clerk

## Minister's Report

Rev. Amy B. Freedman  
Channing Memorial Church

This report covers the period of October 9- November 13, 2007

### Administration

On Friday, November 2, Karen Johnson gave two weeks notice as our Church Administrator. She accepted a position in the Lifelong Learning Office at the Community College of Rhode Island. We are very fortunate that Marsha Francis expressed an interest in the position. After an interview on Tuesday, November 6, Tom Beall and I agreed that Marsha would be a wonderful addition to our staff. This week Marsha is being trained by Karen whose final day is November 16<sup>th</sup>. As a paid church employee, Marsha can no longer serve as Membership Chair on the Board. Ruth Jernigan has graciously agreed to step in for her with the understanding that I will provide support and we will foster new leadership on the Membership Committee.

### Adult Enrichment

On Sunday, October 21, our guest speaker, the Rev. David Pettee was available to discuss the issues raised in his sermon, "Crossing Borders- Slaves in the Family". About twenty people gathered in Channing House to discuss Newport's role in the slave trade, and our connection to this history. David challenged the congregation to delve deeper into this challenging issue of race, history, and spiritual reconciliation.

On Thursday, October 25, we held "Come Have a Taste of Adult Enrichment!" beginning with a potluck at 6:30 followed by four workshops led by Chris Laudon, Maryellen Doherty, Tom Beall, and Sarah Mermin. Twenty-seven people attended. All participants were given an opportunity to give feedback about their experience. The potluck dinner was a draw for many people. Only one family took advantage of the childcare that was available on request. "What's Your EQ?" was the most popular subject followed by "Parenting as Spiritual Practice" (which may become a small group). Many people felt that one hour was not enough time to explore the topic. Everyone seemed to appreciate the space and facilitators.

On Sunday, November 4, Bill Peresta showed two short video presentations about William Ellery Channing from "Our American Roots", a DVD created by All Souls Church. About twelve people attended that presentation following our Channing portrait dedication.

On Thursday, November 8, Marsha Francis and I offered UU 101 an orientation to our church and liberal religious faith. There were seven participants. An engaged couple Jesse Hansen and Cadence Ellington signed the membership book that evening. We will welcome new members on Sunday, December 9<sup>th</sup>.

On **Thursday, November 29**, we hold a potluck dinner in the Parish Hall at 6:30 pm followed by two workshops. Workshops will run from 7:30-9:00pm.

**Shake Your Soul** led by Rachel Balaban in the Parish Hall.

Shake Your Soul uses dynamic body movement and world music to access your own rhythm, creativity and joy. Come feel empowered, connected and alive. No dance experience necessary--just a willingness to have fun!!

**The Pentagon Papers Then and Now: UU's Confronting Government Secrecy** led by Rev. Amy Freedman in Channing House (or Sanctuary, depending on enrollment) Our own UU publishing house Beacon Press was instrumental in the publishing of the Pentagon Papers that changed the course of history. We will watch a DVD and discuss the issues raised at this year's General Assembly by a panel moderated by Amy Goodman of *Democracy Now*.

*\*Register in the Parish Hall or by contacting the church office. Childcare available upon request.*

#### **Association Sunday**

Our special collection on Sunday, October 14<sup>th</sup> raised \$1,892.00 in support of the Unitarian Universalist Association. I applaud this generous show of support to our wider movement! More information about the Campaign to Grow Our Faith and the special Time magazine Religion Pages can be found online: [www.time.com/time/religionpages](http://www.time.com/time/religionpages)

#### **Clergy Corner**

I wrote an article about the Channing portrait donation and upcoming dedication for the November 3-4 edition of the Newport Daily News.

#### **Greenfield Group**

Globalization is the topic of study for the Greenfield Group which I will be attending at the end of this month. It is an honor to have been invited to join this study group for Unitarian Universalist ministers. This is one of the oldest Unitarian study groups in North America founded by James Luther Adams in 1929. I will be on **study leave** that is not holding regular office hours **November 21-December 3**. I will return for the Adult Enrichment event on November 29<sup>th</sup>. **If something should arise during that time that needs my attention, please call my cell phone: 401-662-9480 and I will respond as soon as possible.**

#### **HO! HO! HO!**

Channing Members and Friends are invited to my home (155 Evarts Street in Newport) for a Holiday Open House on Friday, December 14, 4:00-9:00pm. Festive finger foods are welcome. Hot cider and cold beverages will be served.

#### **Religious Education**

Special Thanks to Kim Shute and other volunteers who made the Fall Frolic lots of fun! I loved the opportunity to watch kids enjoy old-fashioned fun like bobbing for apples, a haunted house, pumpkin bowling, carving, and painting. It was especially nice to see families hanging out together after the service.

Halcyon and I began the process of developing the Director of Religious Education position by visiting with our colleague, Cathy Seggel who serves a RE program for 300 kids at First Unitarian in Providence and is the Vice President of the Liberal Religious Educators Association. We will make a proposal for your consideration at the Board Meeting in December.

### Rites of Passage

Saturday, October 12, 5:00pm **Wedding** ~ Kristin Short & Jeff Hamilton, Gooseberry Beach

Saturday, November 10, 3:00pm **Wedding** ~ Nicole San Marco & Kevin Mancini, Channing Memorial Church

### Small Group Ministry

I met with the facilitators for ongoing support on Wednesday, October 24. We discussed how to foster caring among participants and strengthen the connection to the congregation as a whole. Several new members have joined bringing the number participants up to 37. Two new groups are in formation- a Spiritual Parenting Group and a Couples Group in Jamestown—stay tuned!

### Social Justice

As a part of a grassroots movement calling on Congress to reduce carbon emissions, Beth Milham, Susan Adie and Kelly Kittel organized “Step it Up 2! Who’s a Leader?” at the MLK Center. Peter and I were happy to MC a great line-up of local politicians and leaders concerned about the environment.

### Soulful Sundown

**Friday, November 16<sup>th</sup> at 7:00pm, “Wisdom Tales & Songs of Gratitude”**

Join us for a soulful end to your week featuring guest artists from “Rhode Island Storytellers in Concert” in collaboration with the 2007 R.I. Storytelling Festival. The evening will include wisdom tales, songs of gratitude, meditation and candle lighting. Suggested donation: \$5.00 **5:45 pm~ Soulful Soup Supper** in the Parish Hall before the main event. Bring a loaf of bread or dessert to share if you wish. All are welcome!

### Swing n’ Soiree

Merci Beaucoup to Barbara Nowicki (and her team including Marsha Francis, Connie Greene, Eleanor Doumato, Sarah Swift, and Elijah Swift) for a fabulous evening of gourmet food, live music, and good company! The ticket price and relatively short notice did not make this a significant fundraiser. However, it was fun to see Channing folks kick up their heels and have fun together. Bravo!

### UU New England Fall Conference

Tom Beall, Maryellen Doherty, Don Mallinson, Bill Hawkins, Linda Beall, Peter Bowden and I attended the Fall Conference held in Worcester, MA. We were particularly inspired by the keynote presentation about our shared values and meeting other UU’s from all over New England.

### Worship

Sunday, October 14, *Our Tipping Point~ Association Sunday*, Rev. Amy Freedman, Peter Bowden, and Dawn Cardeiro

Sunday, October 21, *Crossing Borders: Slaves in the Family*, Rev. David Pettee and Rev. Amy Freedman

Sunday, October 28, *All Souls~ What’s a Soul?* Intergenerational Service, Rev. Amy Freedman, Halcyon Westall, and Rachel Balaban

Sunday, November 4, *Ikons*, Rev. Dr. Carl Scovel, Rev. Amy Freedman, and Tom Beall

A Worship planning session open to all will be held on **Wednesday, November 14.**

## **Treasurer's Report**

Swing and Soiree Fundraiser brought in about \$875 net of costs.

2nd installment of Fire alarm system deposit made this past week (\$16,300)

\$90,000 McBean 2007 grant check received and initial deposit for removal of window made.

Finance Committee met Monday night to begin early discussions of funding the Steeple project and Capital Campaign requirements thereof.

See attached for Balance Sheet and YTD Income-Expense reporting.

Dave

**Balance Sheet as of 12 November 2007**

	133447
<b><u>Other Current Assets</u></b>	
Margit Baum Funds (Vanguard and Bank Newport)	180000
Arthur Barrows Steeple Funds (Smith Barney and Bank Newport)	116600
Grant Funds Cash Equivalents (Smith Barney and Bank Newport)	<u>66533</u>
	<u>363133</u>
<b><u>Total Current Assets and Cash</u></b>	<b>496580</b>
<b><u>Long Term Assets</u></b>	
Endowment Funds	162000
Channing House Improvements	<u>116294</u>
	<b><u>774874</u></b>
 <b><u>LIABILITIES</u></b>	
<b><u>Current Liabilities</u></b>	
Tax Credit Reserves (Property Repairs)	0
Rent Deposits	2600
Caregiving Fund	1327
Choir Fund	1425
Soup Kitch	2645
Publicity Fund	173
Hymnal Fund	95
Grant Funds Interest Income	9905
Steeple Fund	1000
Friends of Sanctuary Fund	2205
Fellowship fund	0
Book Sales	634
CAPITAL CAMPAIGN	20000
<b><u>Total Current Liabilities</u></b>	<b><u>42009</u></b>
 <b><u>Long Term Liabilities</u></b>	
<u>Channing House Loan (Bank Newport)</u>	116294
 <b><u>Other Long Term Liabilities (Restricted Use Funds)</u></b>	
Margit Baum Funds	180000
Arthur Barrows Steeple Fund	116600
Mcbean Grant 2007	67470

Prince Grant Funds	0	
Van Beuren Grant Funds	0	
Champlin Grant Funds	66533	
Endowment	<u>162000</u>	
Total Long Term Liabilities		<u>708897</u>
Current and Long Term Liabilities		750906
Retained Earnings (Equity... YTD Surplus plus Reserves)		<u>23968</u>
Total Liabilities and Equity		<b><u>774874</u></b>

11:15 AM  
 11/12/07  
 Accrual Basis

**Channing Memorial Church**  
**Profit & Loss Budget vs. Actual**  
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 - Oper. Income			
4001 - Pledges - Cash	61,879.87	160,500.00	-98,620.13
4003 - Donations-Sunday Collections	4,850.56	12,000.00	-7,149.44
4004 - Donations-All Other	1,257.48	5,000.00	-3,742.52
4006 - Fund Raising	1,033.84	12,250.00	-11,216.08
4009 - Interest Income	832.86	2,000.00	-1,167.14
<b>Total 4000 - Oper. Income</b>	<b>69,854.71</b>	<b>191,750.00</b>	<b>-121,895.29</b>
4010 - Endowment Income			
4011 - CCHC Mtge Interest	0.00	0.00	0.00
4012 - Interest & Dividends	0.00	6,500.00	-6,500.00
<b>Total 4010 - Endowment Income</b>	<b>0.00</b>	<b>6,500.00</b>	<b>-6,500.00</b>
4020 - Rental Income			
4021 - CH Apt-2nd Fl	6,000.00	18,000.00	-12,000.00
4023 - CH-Office-Correia Law Office	2,800.00	8,400.00	-5,600.00
4024 - PH-2nd Fl	4,600.00	13,800.00	-9,200.00
4025 - PH-Daycare- Nelson's Nursery Sc	0.00	0.00	0.00
4026 - PH-Other Rentals	0.00	250.00	-250.00
4027 - Sanctuary-Weddings	9,400.00	15,000.00	-5,600.00
4028 - Sanctuary-Other	350.00	0.00	350.00
4029 - Rental Vacancy Allowance	0.00	-3,000.00	3,000.00
4020 - Rental Income - Other	657.88		
<b>Total 4020 - Rental Income</b>	<b>23,807.88</b>	<b>52,450.00</b>	<b>-28,642.12</b>
<b>Total Income</b>	<b>93,662.59</b>	<b>250,700.00</b>	<b>-157,037.41</b>
<b>Expense</b>			
6000 - Admin. Exp.			
6001 - Secretary	3,607.50	15,000.00	-11,392.50
6002 - Telephone	568.57	1,400.00	-831.43
6003 - Postage	407.92	2,000.00	-1,592.08
6004 - Office Supplies	620.66	2,500.00	-1,879.34
6005 - Copier	925.03	2,645.00	-1,719.97
6006 - Fidelity Bond	0.00	110.00	-110.00
6007 - Payroll Taxes	2,109.46		
6008 - Payroll Expenses-Paychex	430.05	1,500.00	-1,069.95
6100 - workers comp insurance	0.00	1,200.00	-1,200.00
<b>Total 6000 - Admin. Exp.</b>	<b>8,669.19</b>	<b>26,355.00</b>	<b>-17,685.81</b>
6010 - Minister's Exp.			
6011 - Salary	12,967.96	39,335.00	-26,367.04
6012 - Housing Allowance	7,364.00	22,082.00	-14,728.00
6013 - Health Insurance	1,329.04	3,987.00	-2,657.96
6014 - Dental/Disability	421.20	1,010.00	-588.80
6015 - Profess'l Exp	0.00	3,500.00	-3,500.00

11:15 AM  
 11/12/07  
 Accrual Basis

**Channing Memorial Church**  
**Profit & Loss Budget vs. Actual**  
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
6016 - Minister Pension Contribution	0.00	6,000.00	-6,000.00
6017 - SUPPLIES-MINISTER-SERVICES	81.86	100.00	-18.14
6018 - Sabbatical Reserve	0.00	0.00	0.00
6019 - Committee on Ministry	0.00	200.00	-200.00
6107 - Special Services	645.00	2,000.00	-1,355.00
<b>Total 6010 - Minister's Exp.</b>	<b>22,608.06</b>	<b>78,224.00</b>	<b>-55,414.94</b>
<b>6020 - RE</b>			
6021 - RE Director Salary	1,920.88	10,400.00	-8,479.12
6022 - RE Supplies	1,066.48	1,400.00	-343.52
6023 - Prof'l Devel.	225.00	500.00	-275.00
6024 - Youth Group Dir.	0.00	1,500.00	-1,500.00
6025 - Summer Program	520.00	640.00	-120.00
6026 - Youth Group Exp	0.00	200.00	-200.00
6027 - OWL/COA	24.95	500.00	-475.05
6029 - Childcare	817.50	1,325.00	-507.50
<b>Total 6020 - RE</b>	<b>4,564.81</b>	<b>16,465.00</b>	<b>-11,900.19</b>
<b>6030 - Music</b>			
6031 - Organist/Choir Dir Salary	2,626.29	12,125.00	-9,498.71
6032 - Special Music	270.00	2,300.00	-2,030.00
6033 - Piano Tuning	662.22	750.00	-87.78
6034 - Music Supplies	36.85	500.00	-463.15
<b>Total 6030 - Music</b>	<b>3,595.36</b>	<b>15,675.00</b>	<b>-12,079.64</b>
<b>6040 - Committees</b>			
6041 - Social Action	0.00	350.00	-350.00
6042 - James Luther Adams	0.00	0.00	0.00
6043 - Publicity	564.40	1,800.00	-1,235.60
6044 - Fellowship-Income	0.00	0.00	0.00
6045 - Fellowship-Expenses	100.50	300.00	-199.50
6046 - Membership	0.00	550.00	-550.00
6047 - Canvass	0.00	1,000.00	-1,000.00
6048 - Adult RE	-243.00	200.00	-443.00
<b>Total 6040 - Committees</b>	<b>421.90</b>	<b>4,200.00</b>	<b>-3,778.10</b>
<b>6050 - Denominational</b>			
6051 - UUA APF	0.00	6,000.00	-6,000.00
6052 - Ballou District	0.00	2,600.00	-2,600.00
<b>Total 6050 - Denominational</b>	<b>0.00</b>	<b>8,600.00</b>	<b>-8,600.00</b>
<b>6060 - Property Exp</b>			
6061 - Sexton Salary	3,453.86	11,160.00	-7,706.34
6062 - Supplies	4,373.88	6,500.00	-2,126.14
6063 - Contracted Repairs	15,710.88	20,500.00	-4,789.12
6064 - Fire Alarm	160.00	450.00	-290.00
6065 - Insurance	3,738.00	7,000.00	-3,262.00
6066 - Boiler's Service Contract	395.00	500.00	-105.00

11:15 AM  
 11/12/07  
 Accrual Basis

**Channing Memorial Church**  
**Profit & Loss Budget vs. Actual**  
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
6067 - Property Taxes	2,450.88	5,000.00	-2,549.32
6069 - Advertising	0.00	100.00	-100.00
6070 - Utilities			
6071 - Electricity	790.18	4,500.00	-3,709.84
6072 - Water	618.87	2,000.00	-1,381.13
6073 - Gas	222.15	5,000.00	-4,777.85
6074 - Heating Oil	441.00	10,000.00	-9,559.00
Total 6070 - Utilities	2,072.18	21,500.00	-19,427.82
6075 - Property Management	1,030.00	3,200.00	-2,170.00
6060 - Property Exp - Other	307.00		
Total 6060 - Property Exp	33,691.26	75,910.00	-42,218.74
<b>Total Expense</b>	<b>73,751.58</b>	<b>225,429.00</b>	<b>-151,677.42</b>
<b>Net Ordinary Income</b>	<b>19,911.01</b>	<b>25,271.00</b>	<b>-5,359.99</b>
Other Income/Expense			
Other Expense			
6080 - Other Expenses			
6081 - Ch loan Interest	0.00	3,500.00	-3,500.00
6082 - Bank Newport Loan Payments	5,430.76	16,300.00	-10,869.24
6080 - Other Expenses - Other	164.46	5,400.00	-5,235.54
Total 6080 - Other Expenses	5,595.22	25,200.00	-19,604.78
Total Other Expense	5,595.22	25,200.00	-19,604.78
Net Other Income	-5,595.22	-25,200.00	19,604.78
<b>Net Income</b>	<b>14,315.79</b>	<b>71.00</b>	<b>14,244.79</b>

## Proposal to Purchase Green Energy

The Social Justice Committee, proposes that the Governing Board approve the following proposal:

- I. Channing Memorial Church purchase its electrical energy through an organization that will ensure that all our electricity will come from renewable energy sources that do not contribute to green house gasses.
- II. Although the energy will be delivered by National Grid, the amount used by Channing will be derived from renewable sources such as wind power, solar, hydro, thermal, etc.
- III. A non-profit company, People's Power and Light (PP&L), has a program whereby Channing can ensure that its electricity comes from renewable sources. This program has the following benefits to Channing:
  - A. Every household that also joins this PP&L program and identifies Channing as their source of information when they sign-up, will result in a significant contribution to Channing.
  - B. The contribution will be \$10 per household for each of the first three years. For example: if fifty households sign up it will mean \$500 to Channing each year for three years, a total of \$1,500.
  - C. Channing will be setting an example for the congregation by taking direct action in contributing to a greener planet by reducing its carbon footprint.
  - D. Because PP&L is a non-profit, payments attributed to them are tax deductible.
  - E. This step will help qualify Channing as a Green Sanctuary.

### Supporting data:

- I. Our treasurer identified four Church accounts with National Grid. At my request National Grid sent me the monthly usage for each of these accounts for the period 11/01/05 to 1/05/07, basically for the year 2006. The electrical usage for this 12 month period totaled 17,590 KWh (approximately 1,466KWh per month). The cost totaled \$2,990.23 (approximately \$250/month).
- II. PP&L charges an additional 2.4¢ per KWh to be part of its renewable energy program. This would add approximately \$35. to Channing's monthly electrical bill of \$250. (As we reduce our electrical usage through energy savings programs our monthly PP&L costs go down.).
- III. The Westminster UUA Church is participating in this program.
- IV. PP&L is located at 17 Gordon Ave, #201, Providence, RI 02905 and is affiliated with Mass Energy Consumers Alliance in Boston.

## Social Justice Committee Financial Needs Input

This a response from SJC for funds for this fiscal year to support SJC's programs, in particular funds to help with our outreach.

Current approved budget for FY 08 \$350.

Seeking:

Printing/mailing: \$200.

Ads in Npt Daily News: \$500.

Guest speakers (6-8/yr @ \$75-150): \$750.

Support for cooperating orgs/events: \$300.

Green Sanctuary Cert. (one-time): \$100.

Books and DVDs for library: \$200.

Total \$2,550.

There is the possibility of a second soup kitchen night. In our green efforts we want to get away from disposable dishes and use permanent dishes that require cleaning on a (health code requirement) commercial level. This will be useful in other kitchen events, too. We (Joy Benson) are working with Dennis Green on this.

Not included in this budget request, but we definitely support the need for a DVD projector system. Our estimate for such a system is \$3,000.

Personally, I think Dishwashers and DVD projectors should be part of the Church's capital budget. Paid ads in any publication should go through a staff member in order to take advantage of any frequency costs break and most importantly to follow a predetermined corporate identity.

The more I think about it, the need for a corporate identity program becomes self evident if we are going to do more outreaching. Everything we print for public consumption must have a certain unified look, feel, visual theme.

Ciao,  
Don