



Channing Memorial Church

Governing Board 2007 – 2008

“The Year of Action”



Meeting Agenda
 February 12th, 2008, 7 PM – 9:30 PM, Parish Hall

...the Ruler of Heaven was pleased to turn the eyes of his clemency towards earth, and perceiving the fruitlessness of so many labours, the ardent studies pursued without any result, and the presumptuous self-sufficiency of men, which is farther from truth than is darkness from light, He resolved, by way of delivering us from such great errors, to send to the world a spirit endowed with universality of power in each art, and in every profession, one capable of showing by himself alone what is the perfection of art in the sketch, the outline, the shadows, or the lights, one who could give relief to Paintings, and with an upright judgment could operate as perfectly in Sculpture; nay, who was so highly accomplished in Architecture, also, that he was able to render our habitations secure and commodious, healthy and cheerful, well proportioned, and enriched with the varied ornaments of art.

Giorgio Vasari, “Life of Michelangelo” from Lives of the Most Eminent Painters.

- I. Check-in (15 min.).
- II. Chalice Lighting and Spiritual Reflection (5 min.). *Ruth Jernigan*
- III. Appointment of Process Observer (1 min.). *Tom Beall*
- IV. Approval of Minutes (4 min.). *Barb Nowicki*
- V. Planning Session – [Review of 2007 – 2008 Goals.](#)
 - A. **Goal 4: Promote Growth and Stewardship of RE and Goal 5: Investigate budgeting for payment of our fair Share to UUA and BCD beginning in 2008 - 2009 church year** (40 min.).
 - 1. Update on actions to increase hours of DRE. *Richard Webb / Dave Banister*
 - 2. Budget Update – including discussion of Sanctuary Rental Fee Increase and Fair Share Payments. *Richard Webb / Dave Banister*
 - B. **Goal 2: Build awareness and understanding within the Congregation concerning financial opportunities and challenges** (30 min.).
 - 1. Canvass Update – including “Sower Society” idea. *Chris Yalanis*
 - 2. Grant-writing Way Forward (see Property Cmte. Report) *Chris Laudon*
 - 3. Service Auction Update. *Barb Nowicki*
 - 4. BCD Chalice Lighters. *Kelly Bailey*
 - C. **Goal 1: Address the Problem of the Steeple** (10 min.).
 - 1. Status of developing job specification. *Chris Laudon*
 - 2. Finance and fundraising. *Chris Yalanis*

D. Goal 3: Create an over-arching plan for leadership development (10 min.).

1. "Me to We" Workshop

Rev. Amy Freedman

E. Goal 6: Empower / support SJC to develop and implement action plans to realize Congregation's commitment to reach out and serve others in our community, our country, the world (5 min.).

Don Mallinson.

F. Goal 7: Develop specific actions to heighten awareness of Channing's physical presence in the community (5 min.).

Ruth Jernigan

VI. Current Business (20 min).

- A. Treasurer's Report (10 min.).

Dave Banister

- B. Minister's Report (10 min.).

Rev. Amy Freedman

VII. Evaluation of Meeting and Adjournment (5 min.).

Process Observer

Upcoming Events:

- | | |
|--|--------|
| 1. Adult Enrichment, 7 – 9 PM, Library and Channing House. | 13 Feb |
| 2. International Potluck, 6 PM, Parish Hall. | 16 Feb |
| 3. "Darwin's God" Discussion, 11:15, Channing House. | 17 Feb |
| 4. Canvass Leadership Event, 4 PM. | 17 Feb |
| 5. Soup Kitchen, 3:30 – 6 PM, Parish Hall | 18 Feb |
| 6. Channing Coffee House, 7:30 PM, Parish Hall. | 22 Feb |
| 7. "Moving from ME to WE," Workshop, 9 – 12, Parish Hall. | 23 Feb |
| 8. Hot Topics, 7 PM, Parish Hall. | 27 Feb |
| 9. Canvass Sunday. | 02 Mar |

Channing Memorial Church
Approved Governing Board Minutes
January 8, 2008

Attendance: Ruth Jernigan, Don Mallinson, Dennis Greene, Kelly Bailey, Bill Hawkins, Maryellen Doherty, Halcyon Westall, Tom Beall, Barbara Nowicki, Chris Laudon, Richard Webb, Chris Yalanis, David Banister, Holly Grosvenor.
Process observer: Maryellen Doherty

Approval of Dec. 11, 2007 minutes.

Richard Webb was asked to clarify the current status of Channing's request for a consultation with Dr. Wayne Clark from the UUA about the feasibility of a Channing capital campaign. Richard reported that he had called Dr. Clark twice but Dr. Clark had not returned his calls. The board decided not to pursue this with Dr. Clark. "Preserve Rhode Island" has a capital campaign consultant who will meet with Rev. Amy, Tom, Richard and Chris in January to discuss what he/she could provide for us. Chris Yalanis motioned for approval of the December 11, 2007 minutes, Kelly seconded the motion which carried.

"Year of Action" Congregational Information Meeting update.

Tom briefed the board on the congregational information meeting to be held on January 27 immediately after the service (11:15). Amy has suggested we include lunch. Don and Barbara will help Amy organize the luncheon. The purpose of the meeting is to brief the congregation on our progress, keep the congregation informed, catalyze interest, and provide an opportunity for feedback. We will offer presentations on:

Strategic planning (Maryellen)

Shared ministry (including DRE position) (Amy & Kelly)

Property – steeple (including master plan update) (Dennis & Chris Laudon)

Plans for canvass and capital fundraising (Chris Yalanis)

The meeting will last about 1.5 hours and if possible the service will be shortened slightly that day. Tom will serve as a facilitator to insure that all areas are given an equal share of time for discussion. Barb will keep the minutes and Holly will serve as process observer to keep us on time. Each area will be given 15 minutes for their presentation including time for questions.

Goal #1: Steeple.

Dennis Greene reported that John Wathne from Structures North received our proposal this week. He will have his report to us in relatively final form sometime in February. John visited Channing recently, climbed up inside the steeple, took pictures, and sent a letter to the Property Committee. He noticed considerably more damage since 2004 to the internal brick work of the steeple with bricks falling down on the inside and landing on the temporary staging that is currently protecting the bells. He wrote "there has been significant brick loss within the interior of the tower...increasing the risk of internal implosion in the future." He has recommended reconstruction of the tower as soon as possible. Tom Beall reported that he has signed a proposal

allowing them to go forward. Structures North has based their cost estimates for their services on a rough projected construction cost of \$750,000 – \$1 million.

The information to be received from John Wathne in February is needed for a large grant proposal to the US National Park Service, under the “Save Americas Treasures” Program, being written by Jake Smith. The proposal must be received by the US NPS by April 15th. This type of grant is a matching grant, and, should we receive the grant, it will require in-kind matching funds from other donors or from the congregation. Prior funding statistics suggest that we have about a 10% chance of getting this grant.

Goal 3: Leadership Development.

Tom reported that Rachel Balaban, has recruited Bill Peresta, Barbara Russell-Willett, and Dawn Cardeiro to be on the Nominating Committee. Jake Smith will continue on the committee as time allows. Board members were asked to assist in recruiting others to succeed them. The Board formally ratified the new members of the Nominating Committee (motion: Chris Laudon, second Dennis).

Tom asked the Board to review the Rev. Amy’s Minister’s Report for December, and in particular, her plans to offer a leadership development workshop from 9-12 on February 23. Entitled “Moving from ME to WE”, the workshop will present techniques that we can use to grow our leadership teams and capitalize on our volunteer’s energy and enthusiasm. Tom stressed that members of the Board need to attend this workshop and should recruit others to come as well.

Goal 4: Growth and Stewardship of RE: Increasing hours of DRE.

As detailed in the Minister’s Report, Rev. Amy, Kelly Bailey, Richard Webb and David Banister have reviewed the UUA compensation guidelines and have recommended expanding the Channing DRE hours to 30 hours per week for 42 weeks with health benefits. This will double the DRE hours from a current commitment of 15 hours per week to 30 hours per week and will cost approximately \$28,000.00. Rev. Amy and the RE Committee have requested that the cost for a 30 hour per week (plus benefits) DRE be added as a line item in the budget. They propose that the additional cost could be covered by approaching RE families for additional support, and by increasing this year’s canvass goal. Halcyon stated that currently, in order to do the job of DRE, she routinely exceeds the 15 hours per week for which she is paid.

Richard stated that he agrees with increasing the DRE position to 30 hours per week, but not for 52 weeks, given that there is no RE program in July and August. Halcyon pointed out that she is technically working 43 weeks per year now. Richard reported that the finance committee is fully supportive of a full-time DRE, but is worried about the cost. He pointed out that the Channing membership has not grown in the past few years, and that adding this cost to others already being considered will create a serious strain on the budget. Richard suggested that we will need to have a “superb canvass” to cover these additional costs.

Chris Yalanis pointed out that Rev. Amy has presented a strong justification for how a DRE at 40 hours per week will be utilized, and he advocated that we not take this option (40 hours per week) off the table yet. Chris argued that the strength of the DRE position has been validated and

that the Board has recognized the importance of this position to Channing. Chris suggests that we need to come out strongly on this during canvass, but we need to also recognize that this is one of the first line items that we must cut if we don't raise the money.

Richard stated that he supports raising the hours on the DRE position, but he and the Finance Committee have a lot of controversy over this because of just how difficult it will be to fund the 30 hours. Richard doesn't want us to get ahead of what we can accomplish and doesn't want us to set a canvass goal and then fail to meet it.

Don Mallinson stated that the church's major purpose is education and that the other goals of the church don't compare to the role of education. He remarked that, if necessary, he would give up the budget for social justice to support education. Richard suggested that we should give up our goal of paying our fair share to the UUA to support education.

Barbara pointed out that we have succeeded in moving forward toward our property improvement goals by investing a lot of time and energy in educating the congregation. If expansion of the DRE position is an equally important goal, then perhaps we need to invest more time in educating the congregation about the importance of commitment (of time and money) to RE. When we do our canvass, we should be educating the congregation about these specific needs and targeting RE families to whom this will be most important. Chris Yalanis agreed that he wants to build this year's Canvass Committee to include members from the RE committee (and from each of the other committees as well) to do a targeted canvass. He suggested that the RE folks will need to be well informed about RE goals, and will be encouraged to canvass other RE families. He is planning to do a targeted canvass.

There was discussion about whether we should be aiming for a target of 30 hours per week or 40 hours per week for the DRE. Richard said that he is "afraid of rebellion" at 40 hours (no one at the Finance Committee meeting felt that we could achieve this) and wants to remain at 30 hours per week for the DRE position. He pointed out that a rough calculation (we have about 150-160 members. That's about \$1300 per member to reach a canvass goal of \$200,000) shows that we have not had full contributions from RE families.

Dennis Greene asked "Will the budget have to be a balanced budget or could we run a deficit?" Richard replied that everyone on the Finance Committee felt that we should have a balanced budget. In addition, major financial supporters of the church do not want to borrow money or to run a deficit.

Tom pointed out that if we return to our mission statement, and consider what will be a good catalyst for growth, a full-time DRE offers the best return on our investment. Bill Hawkins suggested that RE needs to clearly articulate during canvass what we will gain from increasing the DRE's hours. He also remained skeptical that an increase in RE families' participation and support could significantly fund the additional cost raised by the DRE's increase in hours.

Chris Yalanis stated that we will need to "sell our story" and we will need to reset our congregations' thinking about how much they pledge and why. We will need to tell the story so

that everyone knows what we are planning in RE and in property, and we will need to present it to the congregation and see what they are willing to fund.

Holly pointed out that it's a question of how high to raise the bar. She is worried about the "collateral damage" that will occur if we set our goal so high that there's no way to reach it. She reminded the Board that we have a capital campaign to do in the fall, and we won't want to have a failure in our canvass before hand. Richard agreed that we don't want to get over committed.

Dave Banister agreed with Chris that we should re-look at the cost of a DRE at 40 hours per week. He pointed out that we are talking about raising the average contribution from \$1200 to \$1500 to support the increase in DRE hours to 40 hours per week. He suggested that with the DRE contributing more hours, Rev. Amy would be free to give more attention to foster the adult RE program which is up and coming. Dave felt that we need to be educating members and friends that are currently under-contributing. He suggested that our emphasis should be less on our top donors, who are already giving more than their fair share, and more on folks who are not contributing their share.

Bill Hawkins added that we are currently on the cusp between a small church and a program church. He suggested that folks are still giving money as if this were a small church, but expecting bigger programs. How can we change their minds about how they contribute financially from viewing us as a small church to viewing us as a larger program church? Who are we? Who do we want to be as a church? This is an issue of where we want to go on the cusp.

Tom suggested that there are those who are comfortable with remaining a small church, but we also need to speak to those who want more. If we go back to the work that we did on our vision statement, we found a large group of people who were looking for a larger more vital program church. We have an obligation to speak to all of these voices. Based on our discussion, Tom asked "Can we agree as a board to support a canvass goal to achieve at least a 30 hour week for the DRE with benefits?" (Beginning July 1, 2008).

Tom Beall entertained a motion that the Channing Board agree to a canvass goal that will support an increase in the DRE salary for 30 hours per week with benefits, and that we will consider a canvass goal that would support 40 hours per week with benefits. Kelly Bailey moved the motion, Maryellen seconded it, and the Board unanimously approved it.

Dave Banister and Richard Webb were requested to come back to the next board meeting with two figures: the cost for the DRE for 30 hours per week and the cost for the DRE for 40 hours per week. A formal vote will be taken at the next board meeting, and the Board will choose one of the two figures for the canvass goal. We have currently accepted that we will support at least 30 hours per week with benefits for the DRE position.

Goal 5: Payment of our Fair Share to UUA and BCD.

Ruth Jernigan reported that she had used the Channing Membership Book to figure out how many members we actually have. She found that 247 members had signed the book, but 74 of those people have not attended Channing in years and have not been involved with the Church recently in any way. Letters have been sent to these individuals, but in most cases there has been

no response. Removing these people from the count leaves 173 adult members. We also have 14 junior members in the Membership Book, however, junior members are not reported to the UUA. Having a more accurate count of our membership will allow us to correctly budget our fair share for UUA.

Goal 7: Heightening Awareness of Channing in the Community.

Ruth Jernigan reported that the Membership Committee felt overwhelmed by the dimensions of this goal. The Board agreed that in accomplishing this goal, we shouldn't be limited by what the membership committee can do by themselves. This is a pretty big goal. It may be that we need a separate Publicity Committee or perhaps the Membership Committee will need to recruit someone to work on this goal. Someone with marketing expertise is needed to help promote Channing in the community. The Board asked that the Membership Committee brainstorm ideas. The Board will address a means of executing them in the future. At a minimum it was suggested that we need to advertise Channing on the Navy base, and we certainly need to add physical signage for the Parish Hall and Channing House.

Goal 2: Canvass and Capital Fundraising.

Chris Yalanis is requesting that representatives from every committee join the Canvass Committee. The first meeting of the Canvass Committee will be on Monday January 21 at 5:30 in Channing House. Chris is very positive about the upcoming canvass, however, he feels that we will need to have the right story and will need to communicate it effectively. Chris suggested that we hold our capital campaign in the fall of 2008 and run it for 3 years. It should be held apart (in time) from this year's canvass. He feels that we have the talent to do this campaign ourselves, without the aid of outside consultants. It will be important to demonstrate that our goals are aligned with our vision and mission. As we build the capital campaign we will need to include the goals of the master property plan and include them in the capital campaign information that we distribute. The master plan will help to prevent us from making decisions and property changes that will need to be "undone" in the future. Smith-Barney can provide us with information to distribute about making gifts to Channing.

Chris also suggested that we have one of our members who is a CPA (Norm Moore or Terry Gavin?) take a look at our books once per year and do an internal audit. He also suggested that the Board review the Endowment Committee Report, but stated that he has no issues with it at this time. Richard also suggested that we consider hiring a freelance professional fundraiser to serve as a consultant to us and/or a professional grant-writer. We need someone who knows what they are doing to write grants. These people get a percentage of what they raise as salary.

Goal 6: Empower/ Support Channing Social Justice.

Don Mallinson has postcards for members to sign up for Green Energy. For each signer Channing will get \$10 per year for 3 years. To become a Green Power Partner, Channing will need to sign a memorandum of agreement with People's Power & Light, agreeing to help them promote their product. Don asked David Banister to review this agreement for us before signing.

Treasurer's Report.

David reported that we have received \$28,000 in stock donations to go towards the steeple fund. After discussion, the Board agreed that donors to Channing can choose to either contribute to the general capital campaign fund (some of which will be used for the steeple restoration) or they may choose to specifically earmark funds for the steeple. David noted that we have already raised approx. \$170,000 towards the steeple restoration. He suggested that this should be mentioned at the upcoming informational meeting.

The meeting adjourned at 9:50 pm.

Respectfully submitted,

Barbara Nowicki, Clerk

CHANNING PROPERTY COMMITTEE
FEBRUARY 2008 REPORT
TO THE GOVERNING BOARD

Work continues on many fronts, with several subcommittees overseeing ongoing projects as well as new:

1. Master Plan: Todd Thomas, David Pedrick, Chris Laudon. A document suggesting various alternatives should be ready to present to the congregation at the annual meeting.

2. RISE audit: three major issues were recognized, (1) Insulation, (2) Storm windows, (3) Inefficient and worn-out furnaces. CPC will address these to determine what is feasible and what time frame.

3. Fire Alarms: contractor should finish installation by late February or early March.

4. Sanctuary fans: working with lift and electrical contractors to replace fans this Spring.

5. Lead issues: will discuss LeadSafe Issues with tenants after fire alarms are installed, units cleaned and inspection done.

6. Rental: Parish Hall property will be ready to rent sometime in March. Channing House upper tenant may be due for rent increase at new lease cycle this year. Attorney office is locked in at same rental per agreement.

7. Sanctuary Floor: Barbara Russell-Willett and David Pedrick. Have spoken with asbestos removal and flooring contractors. Asbestos on undercroft pipes can be removed ASAP as this does not interfere with Church operations. The work schedule for the pews and floors will begin the last week in June, with removal of pews to the undercroft, asbestos tile removal and iron pipe removal from premises, followed by floor refinishing. In addition to original estimate, the wood restorer will include the "choir platform and pews," which will be removed, and the railing and platform on which the organ sits. All work to be completed by August 31st.

N.B.: There is suggestion to remove the organ pipes and wood framework from the three areas they reside, which will free up more floor space. The organ pipes, not present at the initial church dedication, are merely "decorative." After their removal, it will be necessary to repair and refinish the floor and the walls in their areas. We do not yet have an estimate for the cost of this job, which will require approval by the Governing Board.

8. Clemens property construction: Todd Thomas. We have asked attorney Turner Scott for "hold-harmless" letter protecting Channing from any claims resulting in Clemens' work on Parish Hall corner support.

9. Elks water drainage: Chris Laudon. We are trying to set up meeting with Maureen Coffey, Elks leadership.

10. Budget: CPC budgeteers will present 2008-9 budget for supplies, repairs and capital items this month. We estimate about a 30% increase. Previous low-ball budgets have been overspent in last few years.

11. Grants: Dennis. Developing a group to interview three prospective professional freelance grant writers to assist Channing's proposals for historic preservation, infrastructure and program grants. Also have three volunteers from the congregation who will help form a nucleus for a grant writing group. Governing Board should decide under whose auspices this group should fall (separate committee or within an existing committee, etc.). Meanwhile, work continues on Save America's Treasures (deadline April), but no work as yet on McBean, vanBeuren, Champlin, Prince (deadlines June, July).

12. Steeple: see above. Engineers have returned to site in February for more inspections and are preparing construction specs. Bell expert intends to inspect chime in March.

13. Insurance: Agent from Emery and Webb to visit Channing to discuss our policy limits, suggest changes. May come to March Board meeting.

Respectfully submitted, Dennis Greene, Chris Laudon, co-chairs.

Minister's Report

Rev. Amy B. Freedman
Channing Memorial Church

This report covers the period of January 4- February 12, 2008

Administration

Michele Dubuc loves her new job at our church and I love having her in the office. She is both courteous and efficient. She has already made improvements to our office space and taken initiative on several projects. I worked closely with her in publishing the February Catalyst. Nancy Peresta is training her to update our database, Power Church.

The biggest administrative task over this period was making arrangements for weddings to best accommodate our upcoming floor project. The Sanctuary is available for nine and a half weeks for the renovations: June 23- August 28, 2008. We have a full schedule of weddings beginning August 29 so this is a hard deadline!

Three wedding ceremonies for which we had deposits were moved to alternate sites: one to Emmanuel Church and two to Newport Congregational Church. Unfortunately, one couple had already sent invitations so we will need to make some sort of reparations.

Now that we know when our Sanctuary will be closed, plans must be made about Sunday services during that period. Options include: meeting in the Parish Hall, worshipping with the Newport Congregational Church or using their sanctuary, holding services outdoors, small group gatherings in neighborhoods, or a variety of these...If you have ideas, feel free to share them with me. We will have a gathering in April to explore and discern the best approach for our community.

Adult Enrichment

Our service on Peacemaking generated a lot of interest. About fifteen people gathered in Channing House to discuss how we might "Build a Culture of Peace". The Peacemaking resources created by the UUA have been so meaningful that Bill Peresta and I decided to use them for Small Group Ministry sessions this semester.

On Wednesday, February 13, following a potluck dinner, Adult Enrichment will offer two workshops: Mindful Parenting and Finding a Center of Strength. Many families and individuals received special invitations to these workshops.

I will be offering "Building Your Own Theology" on six Thursday evenings beginning in May.

Aquidneck Island Clergy Association

For the first time, I was able to host the Aquidneck Island Clergy Association for lunch in the Parish Hall. My colleagues appreciated our renovated space and enjoyed the art exhibit.

BCD Annual Meeting in Newport

On **Sunday, April 27, 2008** Channing Church will host the Annual Meeting for our district in the Sanctuary. We will offer **historic walking tours** of our Unitarian heritage and religious freedom in Newport. Rev. Bill Zelazny, our District Executive has also requested looking into **group discounts at local restaurants or museums**. Please let me know if you have any connections.

Canvass

Kudos to Chris Yalanis and the Canvass team for a positive start to our Canvass season! Attendance and energy was good at the Canvasser training on February 9th. I am looking forward to the Leadership Event this Sunday. On Sunday, March 2, Halcyon and I will host a Family Pancake breakfast to celebrate the religious education goals and invite support. Chris Yalanis and I will offer the service together on March 2.

Clergy Corner

My submission to the Newport Daily News Clergy Corner which appeared on February 2 explored Confucian wisdom in choosing a national leader and in cultivating virtues in oneself.

Membership

I met with the Membership Committee a few times during this period to review the membership rolls and mailing list. Letters are being sent to people who we have not seen in a while. We also decided to ask for a donation if people would like to continue receiving the Catalyst. Ruth, Sam and I have updated the Membership brochure and Member/Friend Interest Form. Instead of the monthly "Channing Chat", we are now offering "100 Questions about Unitarian Universalism" which has seemed to spark more interest. The next UU101 will be Saturday, March 15th, 9:00AM- Noon.

Moving from ME to WE

On **Saturday, February 23, 9:00am- Noon**, Peter Bowden and I will be offering an event for all interested church leaders. Across the board you have expressed a need to get more people involved as leaders and volunteers. Drawing on the learning of some amazing congregations and the work of top authors on shared ministry, Peter and I will present techniques we can all use to grow our leadership teams and tap into mighty reserves of volunteer energy. While this is an optional event, we are looking for representation from all Channing programs and committees.

Soulful Sundown~ Evenings for the Arts & Spirituality

The Soulful Sundown team was bolstered on Friday, January 25th by a small group who helped host the Soulful Soup Supper in the Parish Hall. About sixty people attended a spirit-filled performance by Leroy White. It was a delight to see folks dancing through out our sanctuary!

Worship

Sunday, January 20, *Peacemaking*, Lay Leader: Tom Beall

Sunday, January 27, *What does Confucius say?* Lay Leader: Susan VanDerhoof

Sunday, February 3, *Magnify What's Best*, Lay Leader: Pam Goff

Year of Action Update

Many thanks to Tom Beall, Maryellen Doherty, Bill Peresta, Kelly Bailey, Dennis Greene, Holly Grosvenor, Todd Thomas, and Chris Yalanis for an excellent meeting following the service on January 27! I was struck by how much we have accomplished- any one of our updates would have been significant.

I am grateful to Barbara Nowicki for not only taking minutes but organizing a fabulous lunch with the expert help of Don Mallinson. All the folks who pitched in to make food,

set-up and clean-up for the lunch and the concert contributed to a very special day at Channing Church.

Suggested Signage to be Donated by Tom Goff



11:59 AM
02/08/08
Accrual Basis

Channing Memorial Church
Profit & Loss Budget vs. Actual
July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4000 - Oper. Income			
4001 - Pledges - Cash	94,696.97	160,500.00	-65,801.03
4002 - Pledges - Stock	12,874.87		
4003 - Donations-Sunday Collections	7,682.89	12,000.00	-4,317.11
4004 - Donations-All Other	5,858.48	5,000.00	858.48
4005 - Donations-Christmas	1,995.20		
4006 - Fund Raising	973.94	12,250.00	-11,276.06
4009 - Interest Income	1,464.36	2,000.00	-535.64
Total 4000 - Oper. Income	125,548.71	191,750.00	-66,201.29
4010 - Endowment Income			
4011 - CCHC Mtge Interest	0.00	0.00	0.00
4012 - Interest & Dividends	2,732.62	6,500.00	-3,767.38
Total 4010 - Endowment Income	2,732.62	6,500.00	-3,767.38
4020 - Rental Income			
4021 - CH Apt-2nd Fl	11,650.00	18,000.00	-6,350.00
4023 - CH-Office-Correia Law Office	4,900.00	8,400.00	-3,500.00
4024 - PH-2nd Fl	4,600.00	13,800.00	-9,200.00
4025 - PH-Daycare- Nelson's Nursery Sc	0.00	0.00	0.00
4026 - PH-Other Rentals	0.00	250.00	-250.00
4027 - Sanctuary-Weddings	10,800.00	15,000.00	-4,200.00
4028 - Sanctuary-Other	400.00	0.00	400.00
4029 - Rental Vacancy Allowance	0.00	-3,000.00	3,000.00
Total 4020 - Rental Income	32,350.00	52,450.00	-20,100.00
Total Income	160,631.33	250,700.00	-90,068.67
Expense			
6000 - Admin. Exp.			
6001 - Secretary	7,618.59	15,000.00	-7,381.41
6002 - Telephone	1,118.02	1,400.00	-281.98
6003 - Postage	704.76	2,000.00	-1,295.24
6004 - Office Supplies	1,776.63	2,500.00	-723.37
6005 - Copier	1,535.43	2,645.00	-1,109.57
6006 - Fidelity Bond	0.00	110.00	-110.00
6007 - Payroll Taxes	4,043.88		
6008 - Payroll Expenses-Paychex	690.15	1,500.00	-809.85
6100 - workers comp insurance	0.00	1,200.00	-1,200.00
Total 6000 - Admin. Exp.	17,487.46	26,355.00	-8,867.54
6010 - Minister's Exp.			
6011 - Salary	22,693.93	39,335.00	-16,641.07
6012 - Housing Allowance	12,887.00	22,092.00	-9,205.00
6013 - Health Insurance	2,325.82	3,987.00	-1,661.18
6014 - Dental/Disability	673.92	1,010.00	-336.08

11:59 AM

02/08/08

Accrual Basis

Channing Memorial Church
Profit & Loss Budget vs. Actual
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
6015 - Profess'l Exp	0.00	3,500.00	-3,500.00
6016 - Minister Pension Contribution	0.00	6,000.00	-6,000.00
6017 - SUPPLIES-MINISTER-SERVICES	81.88	100.00	-18.14
6018 - Sabbatical Reserve	0.00	0.00	0.00
6019 - Committee on Ministry	0.00	200.00	-200.00
6107 - Special Services	1,095.00	2,000.00	-905.00
Total 6010 - Minister's Exp.	39,757.53	78,224.00	-38,466.47
6020 - RE			
6021 - RE Director Salary	4,802.20	10,400.00	-5,597.80
6022 - RE Supplies	1,088.24	1,400.00	-311.76
6023 - Prof'l Devel.	450.00	500.00	-50.00
6024 - Youth Group Dir.	0.00	1,500.00	-1,500.00
6025 - Summer Program	520.00	640.00	-120.00
6026 - Youth Group Exp	0.00	200.00	-200.00
6027 - OWLJCOA	308.63	500.00	-191.37
6029 - Childcare	817.50	1,325.00	-507.50
Total 6020 - RE	7,986.57	16,465.00	-8,478.43
6030 - Music			
6031 - Organist/Choir Dir Salary	7,731.45	12,125.00	-4,393.55
6032 - Special Music	755.00	2,300.00	-1,545.00
6033 - Piano Tuning	682.22	750.00	-87.78
6034 - Music Supplies	36.85	500.00	-463.15
Total 6030 - Music	9,185.52	15,675.00	-6,489.48
6040 - Committees			
6041 - Social Action	0.00	1,250.00	-1,250.00
6042 - James Luther Adams	0.00	0.00	0.00
6043 - Publicity	947.20	1,800.00	-852.80
6044 - Fellowship-Income	0.00	0.00	0.00
6045 - Fellowship-Expenses	100.50	300.00	-199.50
6046 - Membership	0.00	550.00	-550.00
6047 - Canvass	32.84	1,000.00	-967.16
6048 - Adult RE	-243.00	200.00	-443.00
Total 6040 - Committees	837.54	5,100.00	-4,262.46
6050 - Denominational			
6051 - UUA APF	0.00	6,000.00	-6,000.00
6052 - Ballou District	2,600.00	2,600.00	0.00
Total 6050 - Denominational	2,600.00	8,600.00	-6,000.00
6060 - Property Exp			
6061 - Sexton Salary	6,054.30	11,160.00	-5,105.70
6062 - Supplies	4,801.38	6,500.00	-1,698.62
6063 - Contracted Repairs	11,459.45	20,500.00	-9,040.55
6064 - Fire Alarm	303.00	450.00	-147.00
6065 - Insurance	5,856.00	7,000.00	-1,144.00

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Accrual Basis

Channing Memorial Church
Profit & Loss Budget vs. Actual
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget
6066 - Boiler's Service Contract	395.00	500.00	-105.00
6067 - Property Taxes	3,676.02	5,000.00	-1,323.98
6069 - Advertising	100.00	100.00	0.00
6070 - Utilities			
6071 - Electricity	1,198.00	4,500.00	-3,302.00
6072 - Water	1,139.38	2,000.00	-860.62
6073 - Gas	836.26	5,000.00	-4,163.74
6074 - Heating Oil	4,878.76	10,000.00	-5,121.24
Total 6070 - Utilities	8,052.40	21,500.00	-13,447.60
6075 - Property Management	2,042.00	3,200.00	-1,158.00
Total 6060 - Property Exp	42,539.55	75,910.00	-33,370.45
Total Expense	120,364.17	226,329.00	-105,964.83
Net Ordinary Income	40,237.16	24,371.00	15,866.16
Other Income/Expense			
Other Expense			
6080 - Other Expenses			
6081 - Ch loan interest	0.00	3,500.00	-3,500.00
6082 - Bank Newport Loan Payments	9,503.83	16,300.00	-6,796.17
6080 - Other Expenses - Other	164.46	5,400.00	-5,235.54
Total 6080 - Other Expenses	9,668.29	25,200.00	-15,531.71
Total Other Expense	9,668.29	25,200.00	-15,531.71
Net Other Income	-9,668.29	-25,200.00	15,531.71
Net Income	30,568.87	-829.00	31,397.87