

Channing Memorial Church

Governing Board 2007 – 2008
“The Year of Action”



Meeting Agenda
May 13th, 2008, 7 PM – 9:30 PM, Parish Hall

It was in that trade that he obtained his first command at a very early age. It was then that he mentioned to me how, as a young commander, he was always ill for a few days before making land after a long passage. But this sort of sickness used to pass off with the first sight of a familiar landmark. Afterwards, he added, as he grew older, all that nervousness wore off completely; and I observed his weary eyes gaze steadily ahead, as if there had been nothing between him and the straight line of sea and sky, where whatever a seaman is looking for is bound to appear... Was he looking out for a strange Landfall, or taking with an untroubled mind the bearings for his last Departure... It is hard to say; for in that voyage from which no man returns Landfall and Departure are instantaneous, merging together into one moment of supreme and final attention.

Joseph Conrad, The Mirror of the Sea.

- I. Check-in (15 min.).
- II. Chalice Lighting and Spiritual Reflection (5 min.).
- III. Appointment of Process Observer (1 min.).
- IV. Approval of Minutes (4 min.).
- V. Planning Session – [Review of 2007 – 2008 Goals.](#)

*Tom Beall
Barb Nowicki*

A. Strategic Goal 1: Develop a 10-year strategic plan to set us on the path to realizing our vision.

1. Strategic Plan Review and Approval (20 min.).

Maryellen Doherty

B. Goal 2: Build awareness and understanding within the Congregation concerning financial opportunities and challenges (65 min.).

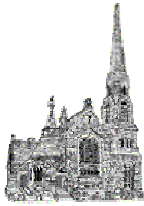
1. Canvass Update (10 min.).
2. Budget Review and Approval (20 min.).
3. Service Auction Update (5 min.).
4. Treasurer’s Report – ARS Update (5 min.).
5. Capital Campaign – First Steps (5 min.).

*Chris Yalanis
David Banister
Richard Webb
Barb Nowicki/
Holly Grosvenor
David Banister
Tom Beall*

C. Goal 1: Address the Problem of the Steeple.

1. Status of developing steeple job specification (10 min.).

Dennis Greene



Channing Memorial Church
Governing Board 2007 – 2008
“The Year of Action”



D. Goal 6: Empower / support SJC to develop and implement action plans to realize Congregation’s commitment to reach out and serve others in our community, our country, the world.

- B. Aquidneck Island Energy Conference (5 min.). *Don Mallinson*
- VI. Current Business (30 min.).
- A. Personnel Management Manual (10 min.). *Tom Beall*
B. Unsung UU Award (10 min.). *Tom Beall*
C. Minister’s Report (10 min.). *Rev. Amy Freedman*
- VII. Evaluation of Meeting and Adjournment (5 min.). *Process Observer*

Upcoming Events:

- | | |
|--|-----------------|
| 1. Small Group Ministry Celebration, 6:30 PM, Parish Hall | 14 May |
| 2. Building Your Own Theology, 7 – 9 PM, Thursdays | 15 May – 25 Jun |
| 3. UU Revival Festival, 10 AM, First Parish UU, Canton, MA | 17 May |
| 4. Steeple Chase Wine and Cheese Reception, Parish Hall | 17 May |
| 5. Choir Sunday, 10 AM | 18 May |
| 6. Soup Kitchen, 3:30 – 6 PM, Parish Hall | 19 May |
| 7. Annual Meeting, 7 PM, Parish Hall | 21 May |
| 8. Steeple Chase Service Auction, 5:30 PM, Fenner Hall | 31 May |

Channing Memorial Church
Governing Board Minutes
April 8, 2008

Attendance: Don Mallinson, Rev. Amy Bowden Freedman, Bill Hawkins, Maryellen Doherty, Tom Beall, Barbara Nowicki, Chris Laudon, Chris Yalanis, Halcyon Westall, Holly Grosvenor, Dennis Greene, David Banister, Kelly Bailey, Ruth Jernigan

Process observer: Kelly Bailey

Approval of March 11, 2008 minutes:
Holly motion, Kelly second

Treasurer's Report – Auction-based Securities (Dave Banister)

Earlier in the week, Dave brought to Tom and Chris's attention, changes in the liquidity of funds in Channing's brokerage account at Smith-Barney. Tom asked Dave to brief the board on how recent developments in US financial markets have impacted the Church's investments in auction-based securities at Smith-Barney.

Dave explained that, in addition to the Church's checking account at Bank Newport, the church has always kept a brokerage account at Smith-Barney. Recently, the church has maintained excess cash balances (from un-expended grant funds, the Arthur Barrows fund, and donations) in auction-based securities at Smith-Barney. These securities have had the advantage of being low risk (compared with normal stock investments) while paying higher interest than a money-market account and being easily convertible to cash since they are auctioned off weekly. This money earns extra yields over and above what it could earn in our checking account, and it has been easy for Dave to request that the Smith-Barney broker send money electronically to our checking account as needed. However, with the recent upset in the U.S. credit market, a lot of the options have failed on a weekly basis, and our money, invested in 7-day notes, is not as liquid (cannot be sold as readily) as in the past, yet we are still earning interest on it while it remains invested at Smith-Barney. The Church currently has about \$100,000 in 7-day notes and about \$138,000 in money market funds. The current problem is with the liquidity of the church's funds. Dave brought this situation to the attention of the board, not because of any impending crisis, but just to keep them informed of these changes, and because of the potential for problems in the future, if our funds remain "non-liquid". He pointed out that, even if all of the church's grant-funded projects were completed tomorrow, we would have the cash available (\$118,000) to pay our debts.

Because of the recent perturbations in the financial markets, David began to be concerned about these securities, and, approximately seven weeks ago, asked our broker, Paul Steinbrenner at Smith-Barney, to sell them and place the funds in a U.S. Treasury Money Market Account. The securities are with ING, Nuveen, and Calamos Funds. In discussing the future, Dave explained that Nuveen will redeem roughly 2/3rds of our securities by the end of May (\$50,000). Going into June we will have \$25,000 left with Nuveen and another \$25,000 left with ING. The notes are auctioned off, and every 7 days these funds roll over. We have a standing sell order with the broker, so once these notes come up every 7 days they will have a standing order to sell. The Arthur Barrows fund is with the Calamos family of funds. We have \$100,000 with their convertible income fund and they are working on refinancing and redeeming them.

Dave explained that he, Tom Beall, and Chris Yalanis had met with the Channing Finance Committee to discuss this issue and that the Finance Committee's recommendation was for the Church to engage a third party independent expert to advise the church on our options. The Finance Committee felt that the Church would benefit from the opinions of an independent expert in the event that some of the funds could not be liquidated in the future.

Before the Board began a discussion of Dave's report, Chris Yalanis officially recused himself from any votes taken on the issue. He felt that the fact that he works for Smith Barney could be viewed as causing a bias. He explained that Smith-Barney required that, as a condition of his assuming the church vice presidency, he not be involved in the investment of the church's funds. Additionally, any opinions that he shared were his opinions only, and did not, in any way, represent Smith Barney. Consequently, while he may offer his opinions and suggestions during discussion, he has nothing to do with the investments of church funds.

Chris went on to explain that personally, he is not worried about the church's investments, and in particular, its principal in the investments. Noting David's analysis regarding the Church's liquidity needs, he referred to the recent newspaper articles identifying ARS investment firms' claims and expectations that it will only be a matter of time before the borrowers find secondary markets to redeem these notes. The current upset in the market was a surprise to all the brokerage houses, and they have stated that they will hustle to correct the problem.

Tom interjected that there is some concern because there has been some reporting of depreciation in funds like this. Fund holders have depreciated the value of the funds because they are now difficult to sell. Members of the Finance Committee have expressed some worry because of 1) the amount of money from the Church that is invested, and, 2) the loss of liquidity, and 3) the possible loss of value of the funds.

Dave responded by explaining that some 7-day notes are more risky than others, but that the Church's funds are invested fairly conservatively. Our broker has been very careful about the funds that we own. All of our investments are in AAA rated funds.

Nuveen is required to keep a 3 to 1 ratio of assets to investments. Thus we will not lose the face value of the money. Nuveen has publicly stated that they have the funds right now to redeem 68% of our investment by mid-May. Our money is still earning interest and they will pay the accrued interest when they redeem the notes. We are earning much higher interest on these notes than on the money market account. Nevertheless, as the notes are redeemed, we are going to move the money. We sold \$125,000 worth in February, and we are planning to sell all of the notes.

Dennis stated that it potentially is a problem if we can't sell these things in 6 or 9 months. Chris responded that, in general, the borrowers have to maintain a 3 to 1 ratio of assets to liabilities (what they've borrowed). This, in part, leads to their AAA ratings. Thus, the risk of default on these investments is limited – given the nature of the investment. Tom asked, “if we have enough cash on hand to cover all the money that has been granted to us where did that cash come from?” Dave explained that we have cash in the capital campaign fund, steeple fund, and friends of sanctuary fund that we could use to cover grant projects. These funds could be used to help keep us liquid until our notes are redeemed. Tom stated that someone, either the granting agencies, or the people who donated money to the various funds, must be asked whether we can use them to cover this lack of liquidity.

Chris Laudon expressed the opinion that the Board should not alarm the granting agencies unless there is a real emergency. She stated that there is no real issue right now, and there is not a problem accessing the money we need to fulfill our grant obligations. Chris suggested that the Board explain the issue to members of the Channing congregation and then keep them updated as the problem goes away. Dave noted that the funds that would be needed to retain “liquidity” come from a relatively few donors, some whom actually serve on the Board, so it would be easy to notify these people. But Ruth argued that the Board can't go to just certain individuals. Don countered that with the amount of money that we're talking

about, and the prudence with which it's been invested, there is no need to unnecessarily alarm people. Tom stated that, at a minimum, the Board needs to notify the people who donated the money, as a courtesy, to let them know that the money they donated will be used for another purpose until the liquidity issue is solved.

A Board discussion ensued over how best to inform the congregation about the fund liquidity issue without un-necessarily alarming them. Dave noted that this is a confusing issue to write a statement about. Holly stated that her understanding is that we are relocating our funds in a conservative effort because of the nationally felt recession that affects finances. We're acting on behalf of a conservative effort to move the money from more risk to less risk, but we will receive lower interest rates as a trade off. Rev. Amy suggested that the Board offer some kind of forum for people to bring concerns to us.

Dennis raised the question "if May 31st comes by and Nuveen doesn't refund 68% of our funds how will you feel?". Dave responded that they have said publicly that they will refund 68%. They have said this publicly trying to create an orderly process of redemption. They will hang themselves legally if they don't make good on this. Tom expressed the opinion that the Finance Committee has recommended that we get some kind of advice. Perhaps a third party will provide insights about how we should go forward with this. As a first step we could seek this person out. Then, with whatever information we get from this person, revisit the issue. This will allow us to better inform the people whose assets are involved in the situation. Maryellen added that an outside expert could prepare us for what might happen in the future if we can't redeem our investments. A knowledgeable expert could advise the Board and the Finance Committee about what we should do and what our options are. Dave suggested that the Board explain to the congregation that dislocations in the U.S. credit market have affected the Church's investments, and the board has taken several actions to address these problems. Keep it simple, in writing, and invite people to attend a meeting to address the details. An expert could help us know, if things go really bad and we don't get our money back, what could we do, and what our options are in the future.

Tom summarized the discussion by stating that this issue is a legitimate concern brought to the attention of the Board and the Finance Committee. The Finance Committee has recommended retaining the services of an independent expert, the Board agrees, and Dave and Tom will work on identifying this person. The Board will also take up Dave's suggestion and report to the congregation that there is an issue, and hold a meeting to inform them.

Motion: the board empowers the president and the treasurer to identify an independent consultant to discuss this issue, and also to schedule an information meeting, open to interested members of the congregation, to inform them of this issue and answer questions. Kelly moves, Maryellen seconds. (Chris Yalanis recused from this vote)

Following the vote, Bill Hawkins added that he has complete confidence in Dave and Chris Y, and that the Church benefits tremendously from having interested parties who are experts in investments acting on the Church's behalf. Chris Y added that the Board should consider a statement regarding whether they feel that the financial advisor (Paul Steinbrenner at Smith Barney who recommended these investments) gave us bad advice. He stated that he personally believes that the Board shouldn't take any action at this time. And, he stated that, based upon David's comments re: Paul Steinbrenner, he doesn't think that we were misled and that he doesn't think either, that Dave did anything wrong in choosing these investments at Paul's suggestion. Rather, the situation in the markets caused problems, and we got caught in it like everyone else. Dave added that he didn't think that Paul's advice was negligent in any way.

Motion: It's the sense of the board, based on the information that we have at this time, that we made reasonable and sound investment decisions. We commend our treasurer, David Banister, for his prompt action which resulted in the successful sale of \$125,000 of these funds. (Chris Yalanis recused from this vote) (Dennis moves, Don seconds).

Canvass Update (Chris Yalanis)

To date, the canvass has netted pledges of \$130,000. Tom asked members of the board to report out on their feelings about the canvass. Don expressed his opinion that it might be difficult to meet the canvass goal of \$200,000. Dennis agreed but stated that he is still optimistic, although he has spoken with a surprising number of non-participating members. Dennis noted that expanding the number of canvassers this year gave a difficult job to a lot of folks who had never done it before. Ruth reported that 55-60 people still have not pledged yet, but she was encouraged that there were that many still left to pledge. Chris Laudon noted that, as a new canvasser this year, she is discouraged by the number of people who won't respond to her calls. Kelly reported that she has canvassed mostly RE families and has been encouraged that many have pledged significantly more than last year. Dave reported that during his meetings with Richard Webb about the budget, Richard had expressed legitimate concerns that we won't meet our \$200,000 canvass goal,

and so they have prepared a back-up budget. Bill added that it seemed to him that the canvass has been slow this year. A number of folks have been ill while others have been on vacation. Many have not been available to give 200%. At 6 weeks into the canvass we have only 85 pledges, while last year we had 140 pledges at this time. Bill added that it seemed to him that we have spent a lot of energy on people who haven't participated much, who haven't come to Church lately. Rev. Amy suggested that while we may be feeling the effects of the wider financial recession our goal is still possible. She pointed out that part of the purpose of the canvass is outreach and education, and some folks who don't give the first year do give the next year. We are starting to have programming during the week as well as on weekends, and so we are reaching a bigger audience. She stressed the need to remind ourselves and our membership of all the things that we have accomplished together. We have a new library, a 20 hour per week administrator, a new piano in the Parish Hall, new space, in short, so many tangible things that show where we have come so quickly. Our recent accomplishments are great. We need to remember how much we've done recently.

Chris Yalanis joked that "the good news is that we have enough money to meet our goals, the bad news is that it's still in our pockets." His sense of the canvass was that the early quick responses were from folks who don't pledge much. For the folks who haven't yet pledged, if they don't increase their pledges, then we are down to a budget of about \$165- \$175,000. We knew that the challenge would be to get the folks contributing under \$500- \$1000 to increase their pledges. A letter will arrive from Amy and Chris this week encouraging pledges, and this weekend will be very important to encourage folks to pledge. He also suggested that we ask folks who have already pledged "What can I do to convince you to make Channing a priority? What can I do to get you to increase your pledge?"

Tom summarized by adding that he was heartened by the positive response as he went around the board table. This challenge can be successful or it can fail, but it will really require commitment. This canvass is the culmination of a lot of effort over the past few years. If we can raise \$200,000, even in a time of economic uncertainty, then we have demonstrated that this is a place that is self-sustaining. This canvass is really a manifestation of everything we have worked for, and sets the stage for all the things that we want to accomplish in the next few years.

Donor Recognition

(Rev. Amy Freedman)

Rev. Amy reported that we have already started to receive donations to the capital fund campaign. She suggests that we provide for some sort of visual recognition of donors. She described several types of donor recognition schemes used by other

UU churches for illustration. A UU fellowship from Greenville, NC, has 3 levels of giving (benefactors, donors, contributors) mapped on a memorial tree with 3 levels of giving illustrated in different colors. A fellowship in Key West has a history walk, with brick pavers with donor's names on the bricks, and a granite path with historical dates. Channing could do a brick walk or a donor tree with engraved leaves. A UU church in Portland, Oregon has a donor wall with engraved wooden slats. Whatever we choose we need to be able to add to it over time, and it would be wise to have a brochure to keep beside it to inform visitors who might want to make a donation. Rev. Amy asked the board to consider where this might go? Could there be a walkway? Or a donor wall in the sanctuary? People might give in memoriam of someone so we need to have a permanent place for name recognition.

Holly pointed out that the sanctuary ceiling was supposed to include memorial plaques within the medallions. Amy responded that her vision was that the medallions would have the world religions painted in them, but that people could certainly contribute to these medallions. Tom noted that there is some urgency to do this, as folks have expressed interest already in contributing to this, and it will be important to recognize the donations that we are already receiving. It would be nice to have something that we could put up over the summer to greet us in the new church year. Dennis responded that the driveway and pathway around the Church needs replacement and could be done with pavers or bricks. We have grant funds to replace this. Tom summarized by suggesting that the board vote about what we would like to do next month so that we have something in place when people come back next fall.

Strategic Plan Update (Maryellen Doherty)

Maryellen reported that the Strategic Plan is ready for board review. The strategic planning team has worked very hard on it. The content was developed from Year of Decision material as well as from interviews with Rev. Amy and members and leaders in the Church. The theme, "Growing Together", is intended to reflect the ways that we are growing within the Church and within the community, state, BCD and UUA. The Strategic Plan will foster this growth and lead us on a path towards our vision. There are 7 goals intended to guide us consciously and intentionally so that we do stay on a path toward our vision. The strategic planning team also designed a tracking system to measure progress towards and achievement of our goals, but we will need to make a conscience decision to invest the time and resources to do this. Maryellen asked for comments from the board by April 18th. A congregational meeting will be held to present the Strategic Plan on Tuesday

April 29th. The Plan will be vetted by the board and by the congregation so that it can be voted on at the annual meeting.

Tom asked the board to read the Strategic Plan with an eye to issues which may need to be addressed and to be ready to speak to concerns if they are raised. The Strategic Plan could really be a useful tool in the years to come, but only if the board and the congregation ratify it.

Property Report (Dennis Greene)

Dennis briefly drew attention to a few items on the written Property Report. Spring Cleanup Day is Sunday May 4th . The stained glass windows will be re-installed tomorrow. Dennis is looking for folks to take on grant-writing tasks, one person to take on each grant. There are four grants that will need to be written this spring.

Auction Update (Barbara Nowicki & Holly Grosvenor)

Barbara reported that donations are being solicited for the auction catalog which will be printed and distributed the first week of May. Posters have been put up around town announcing both the Steeple Chase Painting Exhibition and the Auction. Holly reported that she has contacted numerous artists and artist guilds about submitting paintings to the Steeple Chase and is optimistic about the response. Paintings must be submitted by May 10th, will be hung in the Parish Hall, and will be exhibited for 2 weeks from May 17th to May 30th. A wine and cheese reception will open the exhibition on Saturday night May 17th, and paintings will be auctioned off at the Channing Service Auction on May 31st.

BCD Annual Meeting Update (Rev. Amy Freedman)

Rev. Amy reported that the BCD will be coming to Channing for their annual meeting. Chris Laudon will be offering historic walking tours, and will be training guides for these tours if folks from Channing would like to learn the route. Volunteers need to be able to follow a map and read a script. Talk to Chris to be a tour guide, or to attend a walk on Sunday. See Amy to attend the annual meeting, she has delegate cards and could use help making Channing a good host for the annual meeting.

Given the lateness of the hour, Tom suggested that the board defer other items on the agenda.

The meeting adjourned at 9:45 pm.

Respectfully submitted,

Barbara Nowicki
Board Clerk

STATUS OF GRANT FUND MONIES AND LIQUIDITY NEEDS:

CHAMPLIN GRANT:	\$55,398
PRINCE GRANT:	\$12,941
McBEAN GRANT:	\$31,420
VAN BEUREN FLOOR GRANT:	\$45,450
PRINCE GRANT (GUTTERS)	\$ 7,814
<u>TOTAL GRANT FUNDS:</u>	<u>\$153,023</u>
LIQUID CASH AVAILABLE:	\$138,541 MONEY MARKET
	\$ 23,927 CHECKING ACCOUNT
	\$ 2,900 BANK MONEY MARKET
<u>TOTAL LIQUID CASH:</u>	<u>\$165,368</u>
<u>Other commitments:</u>	
STEEPLE FUND:	\$ 29,125 (Donations from members)
Capital Campaign:	\$ 20,000 (Beall initial donation)
Total Steeple/Capital Funds:	\$ <u>49,125</u>
Outstanding ARS Notes:	\$ 75,000 Channing Brokerage
	\$100,000 Arthur Barrows Brokerage

Status of \$175,000 in outstanding notes: (Down from \$200,000 recently)

Nuveen- Currently in process of redeeming 68% of the series notes to which we subscribe. \$25,000 already redeemed, leaving us with \$50,000 for possible near term redemption. Another round is scheduled for month end.

Calamos: Currently actively working on redemption of all notes, pending approval by SEC and consortium of lenders. Have already redeemed 52% of all outstanding notes. Money Market funds are now allowed to invest for the first time, providing strong liquidity. Our notes have not yet had a redemption agreement but they are actively working on it. \$100,000 with Arthur Barrows

ING: Still working on solution \$25,000 remaining

All securities are triple AAA rated and backed by the full faith and credit of the "closed end fund" that they help to finance. Each fund must have 75 % equity and 25% max leverage, or 3 to 1 coverage. The issue is more of liquidity than creditworthiness

FY 07 – 08 Year-end Projection and Proposed Operating Budget for FY 08 – 09

	<u>FY 07/08</u> <u>BUDGET</u>	<u>FY 07/08</u> <u>PROJECTED</u>	<u>FY 08/09</u> <u>BUDGET</u>	<u>NOTES</u>
<u>INCOME</u>				
<u>Operations</u>				
Pledges	160,500	160,500	161,500	
Loose Collections	12,000	13,600	13,200	
Donations	5,000	7,000	6,000	
Fund Raising	12,250	12,250	6,000	
Interest	2,000	2,000	1,300	
Total Operations	<hr/> 191,750	<hr/> 195,350	<hr/> 188,000	
<u>Endowment</u>				
Interest and Dividends	<hr/> 6,500	<hr/> 6,500	<hr/> 4,500	Endowment fund
Total Endowment	6,500	6,500	4,500	
<u>Rents</u>				
CH Apartment #1	18,000	18,500	19,200	
CH Office	8,400	8,400	8,400	
PH Apartment	13,800	6,850	13,800	
Parish Hall	250	0	200	
Sanctuary Rental/Wedding- other	15,000	19,125	30,300	
Vacancy Allowance	(3,000)		(3,000)	
Total Rents	52,450	52,875	68,900	
Total Income	250,700	254,725	261,400	
 <u>EXPENSES</u>				
<u>Administration</u>				
Administrator	15,000	15,000	15,450	
Telephone	1,400	1,550	2,200	
Postage	2,000	1,500	2,500	

Office Supplies	2,500	2,800	3,000	
Copier	2,645	2,650	3,000	
Fidelity Bond	110	107	125	
Workers Comp Ins.	1,200	1,201	1,200	
Payroll Expenses	<u>1,500</u>	1,450	1,500	
Payroll tax contributions	<u>0</u>	1,600	1,600	employer portion of fica
Total Administration	26,355	27,858	30,575	
<u>Ministerial</u>				
Minister	75,925	75,925	75,925	Includes Health, D.I., Pension, Prof Expenses
Supplies	100	100	100	
Special Services	2,000	1,500	2,000	
Committee on Ministry	<u>200</u>	0	0	
Total Ministerial	<u>78,225</u>	<u>77,525</u>	<u>78,025</u>	
<u>Religious Education</u>				
RE Directors	10,400	10,400	18,900	
RE Supplies	1,400	1,400	1,500	
Professional Development	500	500	500	
Youth Group Director	1,500	633	0	
Summer Program	640	520	650	
Youth Group	200	200	200	
Owls/COA	500	500	500	
Child Care	1,325	1,356	1,500	
Total Religious Education	<u>16,465</u>	<u>15,509</u>	<u>23,750</u>	
<u>Music</u>				
Organist/Choir Director	12,125	12,125	13,500	
Special Music	2,300	2,390	2,500	
Supplies	500	225	750	
Piano and Organ Maintenance	750	752	875	
Conference	500	0	0	
Total Music	<u>16,175</u>	<u>15,492</u>	<u>17,625</u>	
<u>Committees</u>				
Social Action	350	180	500	
Publicity	1,800	2,100	2,700	
Fellowship	300	0	300	
Membership	550	450	500	

Canvass	1,000	1,000	400	
Adult Religious Ed.	200	0	200	
Total Committees	<u>4,200</u>	<u>3,730</u>	<u>4,600</u>	
<u>Denominational</u>				
UUA	6,000	6,000	6,000	
Ballou District	2,600	2,600	2,600	
Total Denominational	<u>8,600</u>	<u>8,600</u>	<u>8,600</u>	
<u>Property</u>				
Sexton	11,160	11,160	11,600	
Supplies	6,500	6,500	6,500	
Contracted Repairs	20,500	20,500	20,500	
Fire Alarm	450	450	500	
Insurance	7,000	7,830	8,000	
Boiler Service	500	531	600	
Property Taxes	5,000	4,901	5,250	
Advertising	100	0	100	
Heat	15,000	17,000	17,000	
Electric	4,500	2,200	2,500	
Water	2,000	1,885	2,250	
Property Manager	3,200	3,675	3,500	
Total Property	<u>75,910</u>	<u>76,632</u>	<u>78,300</u>	
<u>Other</u>				
Channing House Loan	16,300	16,300	16,300	loan amortization
Legal Expenses	500	500	1,000	
OTHER	0			
Interest on capital loan	3,500	350	2,500	
Contribution to Cap Budget	4,400	4,400	0	
Total Expenses	250,630	246,896	261,275	
NET INCOME/(Loss)	70	7,829	125	

Proposed Capital Budget for FY 08 – 09

<u>2008-09 CAPITAL BUDGET</u>	<u>APPLICATIONS</u>	<u>SOURCES</u>
		MCBEAN 07 CHAMPLIN
LA FARGE WINDOW	\$ 34,000.00	06
SANCTUARY FLOOR	\$ 45,000.00	VAN BEUREN 07
GUTTERS-DOWNSPOUTS	\$ 8,000.00	PRINCE 2007
PINNACLE FINAL BILL	\$ 5,000.00	CHAMPLIN 06
		PRINCE 06, CHAMPLIN
SANCTUARY CHIMNEY LEAK	\$ 25,000.00	06
DRAINAGE	\$ 6,000.00	BAUM LOAN
DRIVEWAY WALKS	\$ 15,000.00	BAUM LOAN
FURNACE	\$ 20,000.00	BAUM LOAN
Total Sources of Funds	\$ 158,000.00	
UNUSED SOURCES:		
CHAMPLIN 2006	\$ 38,000.00	
INTEREST ON GRANTS	\$ 12,000.00	
BAUM LOAN	\$ 21,000.00	

Minister's Report

Rev. Amy B. Freedman
Channing Memorial Church

This report covers the period of April 18- May 13, 2008

Adult Enrichment

About six participants joined Tara Sage Steeves for "Birthing Exercises for Your Dream Life" on Tuesday, April 22. I understand that it was an engaging experience.

We moved "Listening for a Change" into the Parish Hall which could better accommodate the twenty-five participants on Wednesday, May 7. Rev. Lark d'Helen offered tools for effective communication.

So far, we have had two sessions of Building Your Own Theology held on Thursday evenings in Channing House. There are seven participants in the class exploring our theological beliefs and spiritual journeys.

BCD Annual Meeting

Special thanks to all who helped make the District Meeting a success. Although the rainy weather did not inspire anyone to sign-up for our walking tours, many people enjoyed our beautiful facilities and gracious hospitality.

Crop Walk Against Hunger

On behalf of the congregation, Joy Benson thanked Barbara Richter for coordinating our participation in the CROP Walk during a Sunday service with a gift certificate to a Garden Shop. Joy Benson did an excellent job as the Channing coordinator this year. Thanks to all Channing members and friends who walked, donated, or sponsored a walker! With money still coming in, we exceeded last year's total of \$2094. At this point we have raised \$2132 and are in contention for the "The Golden Sneaker" award!

Membership

Twelve new members were formally welcomed on Sunday, May 4th: Walt Chaffin, Barbara Coppola, Cadence Ellington, Jesse Hansen, Libby Houlihan, Jan Mermin, Richard Osborne, Kim Shute, Tara Sage Steeves, Rocky Steeves, Robert Thorson, and Kristine Thorson. **A Welcome Brunch will be held on Sunday, June 1st** hosted by the Membership Committee at the home of the Mallory's. New members, staff and Board members are invited. Hope you can come!

Parish Hall Sign

Please extend your thanks and appreciation to Tom Goff for our new Parish Hall sign which he has donated to the church. I am pleased that we have this sign in time to direct folks to the Parish Hall for Summer services.

Passover Seder

Sally Hanchett and I are hosted a Passover Seder on Sunday, April 20th at 5:00pm in the Parish Hall. Over thirty people of all ages attended this fun-filled event. We have already begun planning for next year's Seder.

Publications

On April 11, the Newport Daily News published my Clergy Corner column on Mindful Eating and on May 10, on Right Speech. I have written the feature article for the Spring 2008 edition of the UU Sangha, Journal of the UU Buddhist Fellowship.

Rites of Passage

Sunday, May 11, 1:00pm, Castle Hill, Memorial Service for Jason Franks, lost at sea in 2007.

Small Group Ministry

On Wednesday, May 14, everyone who has participated in small groups this church year will gather for a Potluck Dinner in the Parish Hall. This will be an opportunity for community building, feedback about our program, and to thank the facilitators.

Worship

On Saturday morning, April 12th, six lay leaders gathered in the Parish Hall to select a theme for our Summer Services. "This I Believe" based on the series on National Public Radio was suggested by incoming Worship Chairperson, Linda Beall and enthusiastically approved by the group.

We discussed the set-up for Sunday Services in the Parish Hall and decided that we would like to leave the chairs set-up for the Summer as much as possible. Soup Kitchen will require that the chairs be removed and set back up on the third Monday of the month. The Channing Creative Connections Gallery will ask church members to loan artwork of a spiritual nature to enhance our worship space. Bill Peresta will be contacting Cliff Christian to set-up an appropriate sound system in the Parish Hall. **On Saturday, June 14, we will do a trial set-up in the Parish Hall.**

Sunday, April 13, *Truth-telling and Lying*, Lay Leader: Arthur Chapman

Sunday, April 20, *Earth Day*, Lay Leader: Barbara Russell-Willett

Sunday, April 27, *Justice Sunday*, Lay Leader: Joy Benson

Sunday, May 4, *Food and Spirituality*, Lay Leader: Susan VanDerhoof

Sunday, May 11, *Responding to Praise and Blame*, Lay Leader: Marsha Snider